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Licensing NPI

1. <u>Professional Licenses and Registrations</u> – Staff are responsible for keeping their licenses and/or registrations to practice updated. Should their license or registration expire, they will be unable to work as a therapist and will be unable to bill Medi-Cal as a therapist until the situation is resolved.

2. <u>National Provider Identifier (NPI)</u> – All providers (licensed, unlicensed and interns) billing for services must have an NPI. NPIs do not expire. Our agency needs to have an NPI for each provider in our IRIS system in order to bill for services.

3. <u>Clinical Supervision</u> – Clinical Supervision is not a reimbursable service by Medi-Cal

4. <u>**Travel time**</u> – Travel time **cannot** be billed for travel **between** provider sites or from a staff member's residence to a provider site. A "**provider site**" is defined as a site with a provider number, including affiliated satellite and school site operations. For example: "Clinician drove from CYS Mission Viejo to CYS Costa Mesa to co-lead a group to meet with clt's MD or to meet with clt's mother for a collateral session......" This is an example of a billable service with non-billable travel time.

If the main service is billable and the travel time non-billable, write on the ED the main service time and the documentation time but leave the travel time blank. Then select the "Non Billable Travel" code and enter the travel time in the "**Min:**" section. There is one "Non Billable Travel" code that covers each category in the ED, i.e., mental health, assessment, group, case management, etc. These will be entered by support staff as a single batch.

If the main service is not billable, then simply put in the travel time as you would for any other service.