



MINUTES

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**Chair:** John Paquette

**Recorder:** Martha Garcia

**Members Present (via Webinar):** Mark Coleman, Michelle Gallardo, Dr. Geeta Gupta, Dr. Scott Huffman, Kean Kirk, Dr. Christopher Ried, and Lydia Tran

**Members Present (In office):** Homero Beltran, Narciso Guevara, Steven Madrid, Fernando Martinez, and John Paquette

**Affiliate Members Present (In Office):** Adelmo Chan

**Members Absent:** None

**Affiliate Members Absent:** None

**Staff:** Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Karen Leland, and Marlon Velasco

**Staff Members Absent:** None

**Guests:** Ignacio Alvarez, Monique Harris, Tamarra Jones, Ace Robinson, Kevin Sitter, and Angelique Skinner

**Item 1. Call to Order:** John Paquette called the meeting to order at 6:02 pm.

**Item 2. Welcome and Introductions:**

John Paquette welcomed all in attendance. John provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and also as a webinar due to special circumstances. A roll call for attendance was taken. A quorum was established.

**Item 3. Approval of Agenda:**

Fernando Martinez put forward a motion to approve the agenda. The Chair repeated the motion. Dr. Ried seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 4. Approval of May 12, 2021 Minutes:**

Narciso Guevara put forward a motion to approve the May 12, 2021 minutes. The Chair repeated the motion. Homero Beltran seconded the motion. There was no discussion or public comment. The motion passed by consensus.

**Item 5. Public Comment:**

Ace Robinson informed members that the United States Conference on HIV/AIDS is being held October 28 - 31, 2021, in Washington DC. Scholarships to participate in the conference are available. If anyone would like assistance with completing the scholarship application they can reach out to Ace at [ARobinson@ochca.com](mailto:ARobinson@ochca.com).

June 5, 2021 marks the 40th anniversary of when the first five cases of what later became known as AIDS were officially reported.

**Item 6. Our Working Council Discussion:**

There were no comment cards for review. John Paquette reminded members that comment cards can be submitted to Planning Council Support via email.

**Item 7. Member Acknowledgement:**

John Paquette acknowledged John Conrad.

**Item 8. Assessment of the Administrative Mechanism Survey Results:**

Matilde Gonzalez-Flores provided an overview of the FY20 Assessment of the Administrative Mechanism (AAM) Summary document and the AAM survey results. The AAM survey was available for completion online via Survey Monkey and hard copy from May 13, 2021 through May 31, 2021. The survey was anonymous and consisted of seven (7) questions. In total, there were 11 surveys completed among the 12 Council members: 7 online surveys (64% of members) and four (4) paper surveys (36% of members) representing a response rate of 92%. Dr. Gupta put forward a motion to approve the AAM results. The Chair repeated the motion. Kean Kirk seconded the motion. There was no further

discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the AAM results.

**Item 9. Approval of PC Letter of Endorsement for FY21 Priorities and Allocations:**

Mindy He provided an overview of the Council Letter of Endorsement for FY21 Priorities and Allocations. Dr. Ried put forward a motion to approve the Council Letter of Endorsement for FY21 Priorities and Allocations. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no discussion or public comment. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Council Letter of Endorsement for FY21 Priorities and Allocations.

**Item 10. Approval of Fund Allocations Policies and Procedures:**

Matilde Gonzalez-Flores provided an overview of the Fund Allocation Processes Policies and Procedures with the changes proposed by the Priority Setting, Allocations and Planning Committee (PSAP). Fernando Martinez put forward a motion to approve the Fund Allocation Processes Policies and Procedures. The Chair repeated the motion. Dr. Huffman seconded the motion. There was no discussion or public comment. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Fund Allocation Processes Policies and Procedures with the changes proposed by PSAP.

**Item 11. Ending the HIV Epidemic Update:**

Kevin Sitter from the State Office of AIDS (SOA) and Monique Harris from Facente Consulting provided an update on the Ending the HIV Epidemic (EHE) Initiative. Orange County's EHE Plan is now available on the SOA website as well as a four page summary. Additionally, as part of Orange County's community engagement activities there will be a PrEP education event held in partnership with Alianza Translatinx on June 17, 2021. The event will consist of HIV testing, PrEP presentation and enrollment, and an HIV/STD health care services survey will be conducted.

**Item 12. Grant Recipient Reports: Matilde Gonzalez-Flores shared the following:**

**A. HIV Planning and Coordination:**

- **Council Membership**

Members were reminded that applications are being accepted for Council. New applicants will be considered by the Board of Supervisors in August of this year. Applications must be completed and submitted by Monday, June 28, 2021. Any related questions can be directed to Martha Garcia, Planning Council Support.

- **California Planning Group (CPG)**

In May, CPG held a spring training which took place over four half-days. A training on Medical Mistrust was held which may be a potential training topic for Council and other committees. Also, the SOA is working on developing the new Getting to Zero Strategic Plan in which STD and Hepatitis C will be integrated into the plan.

**B. Quality Management:**

- **FY20 Quality Management (QM) Outcomes and FY21 QM Goals**

Marlon Velasco provided an overview of FY20 QM Outcomes and the FY21 QM Goals. Outcomes were determined using ARIES, surveillance, and chart review data for services provided in the period of March 1, 2020 through February 28, 2021. For FY20 QM outcomes, 80% (23 of 29) of outcomes met their performance goal and were +/- 5 percent of the target goal, 17% (5 of 29) of outcomes exceeded the target goal by at least 5 percent, and 3% (1 of 29) of outcomes did not reach the performance goal and were not within +/- 5 percent of the target goal. For FY21 QM goals, the QM committee evaluated potential COVID-19 impact, previous year client utilization, and performance measure trends during their review on May 3, 2021. Based on these factors, FY21 QM goals were determined by either using FY20 final outcomes or increasing the goal by 2% of the FY20 final outcome.

- **Approval of Oral Health Care Standards of Care**

Marlon Velasco provided an overview of the Oral Health Care Standards of Care (SOC) with the proposed changes from the Quality Management Committee. Fernando Martinez put forward a motion to approve the Oral Health Care SOC. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Oral Health Care SOC.

**Item 13. Matters from the Chair:**

John Paquette informed members the following was in their packet

- FY20 Preliminary Final Expenditures, Reallocations, and Carryover
- FY21 Part A Allocation Based on Award
- Housing Standards of care

**Item 14. Member's Privilege/Announcements:**

- Dr. Gupta informed members that the 34<sup>th</sup> AIDS on The Front Line Conference will be held virtually on September 22, 2021.
- Steven informed members that the Southern California Strength for the Journey Retreat will be held on September 30 – October 3, 2021 in Arizona.
- Dr. Ried informed members that the Clinic is offering Johnson & Johnson and Moderna COVID-19 vaccines to all Ryan White patients. Pfizer vaccines are also being offered to patients over the age of 12 through the Family Health Clinic.

**Item 15. Adjournment until July 14, 2021:**

John Paquette adjourned the meeting at 7:55 pm.