



Health Care Coalition of Orange County Advisory Committee Outpatient – Clinics – Dialysis – Surgery Centers

Tuesday, March 26, 2019 – 2:30 p.m. to 3:30 p.m.

Location:

Health Care Agency Operations Center
2228 Ritchey St.
Santa Ana, CA 92705

MINUTES

I. CALL TO ORDER

- The meeting was called to order at 2:30 p.m. by Jason Beach.

II. INTRODUCTIONS/ANNOUNCEMENTS

- Introductions were made.

III. APPROVAL OF MINUTES

- There were no previous minutes to approve.

IV. EMS/HEM REPORT

- **Health Emergency Management (HEM) Program** - Mike Steinkraus has retired and Danielle Ogaz, Systems and Standards Chief is managing the Hospital Preparedness Program (HPP). Mike De Laby, the Assistant EMS Administrator will continue to be integrated into the program. Donna Mayer has been hired as the Health Emergency Management Chief.

V. SURVEYS

- Documentation surrounding the 1135 Waiver Form has been requested from surveyors. Surveyors have also requested to see a list of drills that were conducted. Camtu Nguyen from RAI Harbor mentioned that contracts and back-up plans were requested at the dialysis center. Janet Villaflor from Advanced Eye Medical Center stated that FEMA courses are now being required for medical directors at the facilities.

VI. NEW BUSINESS

- **Top Three Goals**

- Clinics

1. 50% of clinic membership will participate in the two county wide drills.
2. By the end of calendar year 2019, clinics will receive training on the Facility/MHOAC Situation Status form and resource request form.
3. By the end of calendar year 2019, clinics will conduct a table top on command center positions.

- Dialysis

1. 50% of dialysis centers will test the Facility/MHOAC Situation Status form in both the May and November exercises.
2. By the end of calendar year 2019, develop a survey handbook.
3. Goal three will be modified via electronic communication.

- Surgery Centers

1. 50% of surgery centers will test the Facility/MHOAC Situation Status form in both the May and November exercises.
2. 50% of surgery center membership will participate in the two county wide drills.
3. By the end of calendar year 2019 develop a survey handbook.

- **Gap Analysis Tool**

- The gap analysis tool was reviewed. Jason will send an email to further explain the Gap Analysis Tool. The tool will be due by April 30, 2019.

- **Facility/MHOAC Situation Report**

- The Facility/MHOAC report replaces the old Sit Rep report. Please destroy/delete/remove any old reports you may have. The new forms should be sent to the duty officer at emsdutyofficer@ochca.com, if a situation arises. Jason will send out the fillable PDF form via email.

VII. OTHER BUSINESS

- It was discussed to break this group into two separate meetings. One with clinics and surgery centers and the other with dialysis. Times of the new meeting groups will be sent out as soon as they are established.

VIII. NEXT MEETING

- June 12, 2019 – Health Care Agency Operations Center (AOC) – 2:30 p.m. to 3:30 p.m.

IX. ADJOURNMENT

- The meeting was adjourned at 3:33 p.m.