



Health Care Coalition of Orange County

Advisory Committee

Outpatient - Clinics & Surgery Centers

Thursday, September 19, 2019 – 1:00 p.m. to 2:00 p.m.

Location:

Health Care Agency Operations Center
2228 Ritchey Street
Santa Ana, CA 92705

MINUTES

I. CALL TO ORDER

- The meeting was called to order at 1:07 p.m. by Alison Kellman

II. INTRODUCTIONS/ANNOUNCEMENTS

- Introductions were made

III. APPROVAL OF MINUTES

- Deferred until December

IV. EMS/HEM REPORT

- HEM Report
 - **Gov. Delivery** – Reminder that all correspondence will be sent by Gov. Delivery
 - **Membership Agreement** – Every facility needs to complete a membership agreement to receive coalition information. If your facility has already submitted a membership agreement and we automatically enrolled the primary and secondary in Gov. Delivery. Any additional facility members must enroll manually through the HCA website to receive alerts.
 - **Alert OC** – We encourage everyone to sign up

V. SURVEYS

- None

VI. UNFINISHED BUSINESS

- Advisory Group Goals
 - 50% of clinic membership will participate in the two countywide drills
 - Situation Status Form and Resource Request
 - **Planning for clinics to conduct a tabletop on command center positions** – spring exercise will be discussed further in the December meeting

VII. NEW BUSINESS

- **ReddiNet** – ReddiNet will become mandatory for all coalition members. There will be trainings
- **Website** – Minutes and agendas will be posted on the EMS/HEM website.

- **SWMHE Update** – Stephen Noriega advised exercise is scheduled for November 20th from 12-4pm. Intent to Participate survey is mandatory and can be found in EMS/HEM website and deadline to submit is September 20th. Planning meeting is scheduled September 20th from 1pm-3pm.
- **Sit Rep Training** – Donna presented a draft of revised Sit Rep form and asked group for feedback. Once final version is available, we will send out an email and advice where to access it

VIII. OTHER BUSINESS

- Round Table

IX. NEXT MEETING

- December 12, 2019 Health Care Agency Operations Center (AOC), 2228 Ritchey St., Santa Ana, CA 92705

X. ADJOURNMENT

- The meeting was adjourned at 1:55p.m