



Health Care Coalition of Orange County

Advisory Committee

SNF/LTC

Wednesday, September 18, 2019 – 9:00 a.m. to 10:00 a.m.

Location:

Health Care Agency Operations Center
2228 Ritchey St.
Santa Ana, CA 92705

MINUTES

I. CALL TO ORDER

- The meeting was called to order at 9:01 a.m. by Alison Kellman

II. INTRODUCTIONS/ANNOUNCEMENTS

- Introductions were made

III. APPROVAL OF MINUTES

- Approval of June/September minutes deferred until December

IV. EMS/HEM REPORT

- **Health Emergency Management (HEM) Program**
 - **Gov. Delivery** – Reminder that all announcements and correspondence will be sent by Gov. Delivery
 - **Membership Agreement** – If you completed a membership agreement, you have been added to Gov. Delivery. Every facility needs to complete a membership agreement. Primary and secondary personnel on membership form are signed up for Gov. Delivery automatically, all other facility staff who would like alerts, will need to sign up manually.
 - **Alert OC** – We encourage all of you and your staff members to sign up

V. SURVEYS

- Surveyors did not want Class K fire extinguisher to have a cover; they want facility to deploy the household system and they do not test fire risers. They looked at their EOP specifically in communication.

VI. UNFINISHED BUSINESS

- **Advisory Group Goals** – electronic nomination survey will be sent next week for election of a Chair
 - **50% of SNF/LTC will conduct an evacuation drill** – we will have a table top for evacuation in early 2020; we will get a group to start planning
 - **Communication Tree Draft** – we will work on a draft to share with the group in December
 - **Emergency Operations Plans Template** – we will send CAHFs template and distribute to everyone

VII. NEW BUSINESS

- **ReddiNet** – ReddiNet will become mandatory for all coalition members. There will be trainings.

- **Website** – Review on how to register for Gov. Delivery and how to access meeting dates, minutes and agendas posted on EMS/HEM website
- **SWMHE Update** – Stephen Noriega advised exercise is scheduled for November 20th from 12-4pm. Intent to Participate survey is mandatory and can be found in EMS/HEM website and deadline to submit is September 20th. Planning meeting is scheduled September 20th from 1pm-3pm.
- **Sit Rep Training** – Donna presented a draft of revised Sit Rep form and asked group for feedback. Once final version is available, we will send out an email and advice where to access it

VIII. OTHER BUSINESS

- Round Table

IX. NEXT MEETING

- December 11, 2019 Health Care Agency Operations Center (AOC), 2228 Ritchey St., Santa Ana, CA 92705

X. ADJOURNMENT

- The meeting was adjourned at 9:38 a.m.