



HIV PLANNING COUNCIL
www.ochealthinfo.com/hivcouncil
Wednesday, November 4, 2020

Orange County Health Care Agency (Room 110 and 111D)
1725 West 17th Street, Santa Ana
and
Webinar Meeting



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com.

Chair: Fernando Martínez

Recorder: Martha Garcia

Members Present (via Webinar): Sandra Boodman, Mark Coleman, John Conrad, Dr. Geeta Gupta, Kean Kirk, and Dr. Christopher Ried

Members Present (In office): Fernando Martínez, and Steven Madrid

Affiliate Members Present (In Office): Adelmo Chan

Members Absent: Homero Beltran (LOA), Michelle Gallardo, Narciso Guevara (LOA), and John Paquette (LOA)

Affiliate Members Absent: None

Staff: Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Giovan Hernandez, Karen Leland, and Alice Tsou

Staff Members Absent: None

Guests: Ignacio Alvarez, Jeanine Mumford, Nestor Rogel, and Lydia Tran

Item 1. Call to Order: Fernando Martínez called the meeting to order at 6:05 pm.

Item 2. Welcome and Introductions:

Fernando Martínez welcomed all in attendance. Fernando provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The meeting was held in office and as a webinar due to special circumstances. A roll call for attendance was taken. Martha Garcia announced that Adelmo Chan would be voting for Homero Beltran. A quorum was established.

Item 3. Approval of Agenda:

Dr. Gupta put forward a motion to approve the agenda. The Chair repeated the motion. Kean Kirk seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of October 14, 2020 Minutes:

Sandra Boodman put forward a motion to approve the October 14, 2020 minutes. The Chair repeated the motion. John Conrad seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. Fernando Martínez reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Approval of HIV Planning Council Bylaws:

Matilde Gonzalez-Flores provided an overview of additional proposed revisions to the HIV Planning Council Bylaws approved by Council on October 14, 2020. The additional revisions included language to clarify that the certain membership categories may have multiple representatives to align with language in the Ryan White grant requirements. Mark Coleman put forward a motion to approve the HIV Planning Council Bylaws with the proposed revisions. The Chair repeated the motion. Kean Kirk seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the HIV Planning Council Bylaws with the proposed revisions.

Item 8. Approval of New Planning Council Members:

Matilde Gonzalez-Flores provided an overview of a new Planning Council applicant. Sandra Boodman put forward a motion to approve the new applicant. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no

further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the new Planning Council applicant.

Item 9. Nomination of Council Officers:

Martha Garcia reviewed the Planning Council Officer responsibilities and duties with the members. The Chair opened the floor for nominations as follows:

Chair:

- Fernando Martinez nominated Steven Madrid (respectfully declined)
- John Conrad nominated Fernando Martinez (accepted)

Vice-Chair:

- Fernando Martinez nominated Mark Coleman (respectfully declined)
- Kean Kirk self-nominated
- Dr. Ried nominated John Paquette (pending)

Nominations will remain open until December 9, 2020

Item 10. Approval of Rules of Respectful Engagement Policies and Procedures:

Giovan Hernandez provided an overview of the Rules of Respectful Engagement Policies and Procedures. Dr. Gupta put forward a motion to approve the Rules of Respectful Engagement Policies and Procedures with the proposed changes. The Chair repeated the motion. Dr. Ried seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. A roll call vote was taken. The yay votes were unanimous and the motion carried to approve the Rules of Respectful engagement Policies and Procedures with the proposed changes.

Item 11. Overview of Part A Application:

Mindy He provided an overview of the Part A Grant Application that was submitted.

Item 12. Grant Recipient Reports:

A. HIV Planning and Coordination: Matilde Gonzalez-Flores provided the following updates:

- **Ryan White Flu Clinic Event:**

The 17th Street Testing, Treatment and Care Clinic will be hosting a Ryan White Flu Clinic event on November 14, 2020. The event is open to all 17th Street Care, APAIT, Laguna Beach Community Clinic, Radiant Health Centers, and Shanti clients, family members, and care takers.

- **Ethics Training Reminder:**

The Ethics training is mandatory for all Council members and is due by December 31st. Failure to complete the training by the deadline will result in removal from the Council. HIVPAC will conduct a training on November 9th in the office and via webinar for those members who have not yet completed the training.

Item 13. Matters from the Chair:

Fernando Martinez informed members that the following was in their packets:

- FY 2020-21 Reallocations
- FY 2021-22 Level Funding Scenario Allocations
- Home Health Care/Home and Community Based Health Services SOC

Item 14. Member's Privilege/Announcements:

There were no matters from the members.

Item 15. Adjournment until December 9, 2020:

Fernando Martinez adjourned the meeting at 7:10 pm.