

**ORANGE COUNTY
CONTINUUM OF CARE BOARD
Wednesday, October 23rd, 2019
2:00 PM – 4:00 PM**

**County of Orange
1300 S. Grand Avenue, Bldg. B
2nd Floor, Conference Room A/B/C
Santa Ana, CA 92705**

MINUTES

Board Member Names

Jason Austin, OC Health Care Agency
Jeanne Awrey, OC Dept. of Education [Secretary]
Matt Bates, City Net
Judson Brown, City of Santa Ana
Paul Cho, Illumination Foundation
Donald Dermit, The Rock Church
Curtis Gamble, Hope Lifted
Vacant

Becks Heyhoe, OC United Way
Patti Long, Mercy House
Dawn Price, Friendship Shelter
Albert Ramirez, City of Anaheim
Maricela Rios-Faust, Human Options
George Searcy, Jamboree Housing [Chair]
Tim Shaw, Individual [Vice-Chair]

Call to Order – George Searcy, Chair

Chair George Searcy called the meeting to order at 2:03 P.M.

Pledge of Allegiance – Paul Cho, Illumination Foundation

Paul Cho led the Pledge of Allegiance.

Invocation – George Searcy, Chair

Chair George Searcy led the invocation.

Board Member Roll Call – Jocelyn Gaspar, OC Community Resources (OCCR)

Present: Jason Austin, Matt Bates, Judson Brown, Paul Cho, Donald Dermit, Curtis Gamble, Becks Heyhoe, Patti Long, Dawn Price, Albert Ramirez, Maricela Rios-Faust and George Searcy.

Absent Excused: Jeanne Awrey and Tim Shaw.

Public Comments: Members of the public may address the Continuum of Care Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the Continuum of Care Board. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

Hafsa Kaka from the City of Santa Ana shared an update on the city's ongoing initiatives including the City Manager's Four Point Plan, work with City Net and the Outreach Homeless Hotline.

Callie Rutter commented on the shelter operations at Bridges at Kraemer Place and recommended reaching out to people with lived experience to develop shelter programs.

Paul Hyek commented on the shelter operations at Bridges at Kraemer Place.

Welcome and Introductions - George Searcy, Chair

Chair George Searcy welcomed the Continuum of Care Board members and attendees. Shannon Legere, Director, Housing & Homeless Services, introduced new OCCR staff, Paul Duncan, CoC Manager and Karen Betances, CoC Administrator.

CONSENT CALENDAR

All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.

1. Revised item: Approve Continuum of Care Board Meeting Minutes from August 28, 2019 and September 11, 2019.

2. Continuum of Care Committee/Working Group Reports

- A. Coordinated Entry System
- B. Data and Performance
- C. Emergency Shelters
- D. Housing Opportunities
- E. Orange County's Homeless Provider Forum
- F. Street Outreach Team

Dawn Price motioned to approve the Consent Calendar. Curtis Gamble seconded the motion. The motion passed by unanimous consent.

BUSINESS CALENDAR

1. Office of Care Coordination Update – Susan Price, County Executive Office

No update.

2. Continuum of Care Updates – Shannon Legere and Paul Duncan, OC Community Resources (OCCR)

Shannon Legere announced that a new Shelter Manager will be joining the County of Orange. The new Shelter Manager was previously employed at the Los Angeles Homeless Services Authority.

The Board of Supervisors approved the Homeless Emergency Aid Program for Transitional Age Youth Contract for Covenant House California.

The California Emergency Solutions and Housing (CESH) Round 2 allocation award letter for the County of Orange was received on October 7, 2019, for \$1,116,498. Further information will be provided under agenda item 9.

The FY 2019 CoC Notice of Funding Availability (NOFA) was submitted on September 26, 2019. A survey to receive feedback was distributed via email. A report on the feedback received will be shared at the November meeting.

Curtis Gamble, Chair George Searcy and OC Community Resources met to discuss solutions for the recent rent increases for the residents of the La Paz Mobile Home Park. The mobile home park falls on two jurisdictions which is subject to different housing choice voucher limitations. An update on whether the La Paz owners and residents are interested in possible housing choice vouchers will be shared at a future CoC Board meeting.

3. Protocol for Public Comments – George Searcy, Chair

Chair George Searcy recommended that in addition to holding public comments during the beginning of the meeting, public comments will also be held after each agenda item. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

Maricela Rios seconded the recommendation.

Public Comments

- Paul Hyek recommended public comments be held in the beginning and end of each meeting.

- Christa Johnson commented on the agenda structure of the CoC Board meetings.
- Callie Rutter commented on the agenda structure of the CoC Board meetings.
- David Gillanders commented on creating a method for feedback to assist with improving CoC Board meeting structure.

Vote Yes: Jason Austin, Judson Brown, Paul Cho, Donald Dermit, Curtis Gamble, Becks Heyhoe, Patti Long, Dawn Price, Albert Ramirez, Maricela Rios-Faust and George Searcy.

Vote No: Matt Bates.

The motion passed by majority vote.

4. Proposed CoC Board Dates for the Year – George Searcy, Chair

Chair George Searcy shared the proposed CoC Board dates for the next 14 months. The proposed calendar has the CoC Board Meetings going dark in July and December and November meeting will permanently convene on the third Wednesday in November.

No motion.

5. CoC Policies, Procedures and Standards Committee Chair Elections and Members– George Searcy, Chair

Chair George Searcy Shared the Policies, Procedures and Standards (PPS) Committee Governance Charter Outline. OCCR recommended the CoC Board take the following actions in establishing the PPS Committee:

- a. Grant authority for the creation of the Policies, Procedures and Standards committee to be chaired by the Vice Chair of the CoC board;
- b. Grant authority to the selected chair of the committee to have an initial convening with all current CoC committee chairs to identify which committees will continue to meet as well as in what format. Based upon those discussions the initial convening body will determine composition of the committee based upon committees and workgroups that will be ongoing;
- c. CoC Board to direct the committee to return at the following commission meeting to identify which committees/workgroups will be continuing work and will hold a seat on the Policies, Procedures and Standards Committee. The CoC Board then can take nominations and vote on one or two additional at large members for the committee; and
- d. CoC Board to direct OCCR staff to work in conjunction with the Policies, Procedures and Standards Committee to draft a charter for the committee that will be heard both at the PPS Committee and the CoC Board for approval no later than the end of the first quarter of calendar year 2020.

Dawn Price motioned to approve the recommendation. Donald Dermit seconded the motion. The recommendation passed by unanimous consent. Judson Brown requested the committee to review item 2C on the Governance Charter Outline.

6. Emergency Shelter Working Group Report– Dawn Price, Friendship Shelter

Emergency Shelter Working Group Chair, Dawn Price, Mia Ferreira and Connor Stephenson from Friendship Shelter provided the results of the emergency shelter survey. Dawn Price recommended that the CoC Board consider the following actions:

1. Adopt the recommendations below and resolve to use the recommendations to guide future funding decisions related to shelters.
 - An ideal shelter system in Orange County would have room for all who are experiencing homelessness and seeking shelter. Therefore, the system should continue its recent expansion of shelter opportunities as well as work to ensure flow through shelters and into housing opportunities.
 - One way to increase availability of shelter for all would be to ensure dynamic, responsive shelter opportunities that can more easily adapt to changing needs.

- While flexibility is key in most cases, some special populations are best served in shelter programs designed and designated for them – and development of those shelters is needed.
 - Shelter should be more easily accessible, especially to ensure that an individual experiencing homelessness can understand processes and find shelter on their own without the assistance of a referring agency.
 - While most shelters are engaging in their own training activities, a coordinated system-wide training program would preserve individual shelter resources and encourage collaboration among shelters.
 - Shared shelter operation standards would be helpful in ensuring that individual shelters are operating together as a system, with shared goals and practices.
2. Convene a work group to develop a system-wide shelter staff training program.
 3. Convene a work group to work with County staff to develop system-wide shelter operational standards.
 4. Affirm that the survey data belongs to the CoC Board as it was collected under the auspices of the CoC Shelter Workgroup and affirm that the data should be stored by the County as the administrative entity responsible for CoC business.
 5. Provide direction to County CoC staff regarding whether the data should be update regularly as well as whether the full data should be available publicly.

Public Comments

- Paul Hyek recommended looking into the Community Emergency Response Team Disaster Program and disaster preparedness for shelter programs.
- Hafsa Kaka advocated for recommendations number 1, 2 and 5.

Chair George Searcy motioned to approve recommendation numbers 2, 3 and 4 and recommended that the Emergency Shelter Working Group revisit recommendation number 1 to create clear actionable items.

Dawn Price motioned to approve the recommendation. Matt Bates seconded the motion. The motion passed by unanimous consent.

7. Schedule Continuum of Care Board Retreat – George Searcy, Chair

OCCR will contact the CoC Board members to find a meeting date for the CoC Board retreat. The date will be shared at the November CoC Board meeting.

8. Recommendation to Create a Transitional Age Youth (TAY) Focused Working Group – Paul Duncan, OCCR

Paul Duncan recommended the CoC Board create a TAY focused working group. The TAY Focused Work Group will align with the TAY Collaborative that meets monthly. Becks Heyhoe will be the CoC Board representative at the TAY focused working group meetings.

Public Comment

- Hafsa Kaka, from the City of Santa Ana, advocated for more data from the TAY working group that is created.

Dawn Price motioned to approve the recommendation. Matt Bates seconded the motion. The motion passed by unanimous consent.

9. Creation of Ad Hoc Group on Upcoming State Funding – Paul Duncan, OCCR

Paul Duncan recommended the CoC Board convene an ad-hoc group, before next month's CoC Board meeting to discuss funding priorities for state funding that is forthcoming.

OCCR staff will contact CoC Board members to participate in the State Funding Ad Hoc meeting.

10. Veteran Representation in CoC Board – Paul Duncan, OCCR

The seat held by Dustin Halliwell has been vacated. OCCR staff requested that the CoC Board consider nominating members to fill the seat. An email will be distributed to the CoC Board members and the public for veteran representative nominations.

11. Board Member and Staff Comments

Becks Heyhoe commented on the November Hunger to End Veteran Homelessness that is forthcoming and extended an invitation to all to participate in the campaign.

Dawn Price commented on Laguna Beach’s ASL Emergency Shelter’s 10-year anniversary.

Erin DeRycke commented on the Homeless Management Information System (HMIS) six-month Live Bed Management Shelter Pilot between Mercy House, Pathways of Hope and the Family Solutions Collaborative.

Meeting Adjourned: 4:19pm

Next Meeting: November 20th, 2019

County of Orange
1501 E. St. Andrew Place
Conference Room 134
Santa Ana, CA 92705

For Further Information Regarding the Orange County Continuum of Care:
<http://www.occommunityservices.org/hcd/homeless/coc>

For Further Information Regarding the Orange County Commission to End Homelessness:
<http://www.ocgov.com/gov/ceo/care/commendhom>