

ORANGE COUNTY  
CONTINUUM OF CARE BOARD  
SPECIAL MEETING  
Tuesday, January 19, 2021  
2 p.m. – 4 p.m.

**Webinar:**  
<https://global.gotomeeting.com/join/694403981>

**Dial by Phone:**  
**+1 (312) 757-3121**

**Access Code:**  
**694-403-981**

## AGENDA

### Board Members

Jeanne Awrey, OC Dept. of Education  
Matt Bates, City Net  
Judson Brown, City of Santa Ana  
Natalie Bui, Veteran Affairs CRRC  
Donald Dermit, The Rock Church  
Becks Heyhoe, OC United Way [Secretary]  
Tim Houchen, Hope4Restoration  
Patti Long, Mercy House

Dawn Price, Friendship Shelter  
Albert Ramirez, City of Anaheim  
Maricela Rios-Faust, Human Options [Vice Chair]  
Soledad Rivera, Families Together of OC  
George Searcy, Jamboree Housing  
Tim Shaw, Individual [Chair]  
Christina Weckerly Ramirez, Health Care Agency

Call to Order – Tim Shaw, Chair

Board Member Roll Call – Becks Heyhoe, Secretary

Public Comments: Members of the public may address the Continuum of Care (CoC) Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the CoC Board member discussion. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

In order to address the CoC Board, members of the public are to enter their name and agenda item number in the GoToMeeting chat box to be placed in a queue. CoC Board staff will call your name in the order listed in the chat box.

### CONSENT CALENDAR

*All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.*

1. Approve Continuum of Care Board Meeting Minutes from December 17, 2020.

## **BUSINESS CALENDAR**

1. **Presentation by the Orange County Sheriff's Department** – Sheriff Don Barnes, Orange County Sheriff's Department
2. **Orange County System of Care Update** – Jason Austin, Office of Care Coordination Director
3. **Orange County Continuum of Care (CoC) Update** – Zulima Lundy, CoC Manager
4. **Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing (CESH) Service Contract Renewals** – Zulima Lundy, CoC Manager and Maricela Rios-Faust, Vice Chair
  - a. Approve the renewal of expiring contracts funded by HEAP and CESH for an additional one-year term utilizing CESH Round 2 and Homeless Housing, Assistance and Prevention (HHAP) Round 1 funding as presented to the Policies, Procedures and Standards Committee.
5. **Ad Hoc on Homelessness Prevention Assessment Tool Recommendation** – Zulima Lundy, CoC Manager; Maricela Rios-Faust, Vice Chair; and Judson Brown, Ad Hoc Chair
  - a. Adopt the Homeless Prevention Assessment Tool created by the Ad Hoc on Homelessness Prevention to prioritize households at-risk of homelessness for Prevention Assistance as recommended by the Policies, Procedures and Standards Committee.
6. **CoC Data Dashboard** – Zulima Lundy, CoC Manager and Erin DeRycke, Homeless Management Information System (HMIS) Lead
  - a. Approve the CoC Data Dashboard developed by 2-1-1 Orange County utilizing HMIS data, Contact Call Center data and Coordinated Entry System Virtual Front Door data as reviewed by the Policies, Procedures and Standards Committee.

**Next Meeting:** Wednesday, February 24, 2021, from 2 p.m. to 4 p.m.

ORANGE COUNTY  
CONTINUUM OF CARE BOARD SPECIAL MEETING  
Thursday, December 17, 2020  
1:00 PM – 2:30 PM

**Webinar:**  
<https://global.gotomeeting.com/join/694403981>

**Dial by Phone:**  
**+1 (312) 757-3121**

**Access Code:**  
**694-403-981**

## MINUTES

### Board Members

Jeanne Awrey, OC Dept. of Education  
Matt Bates, City Net  
Judson Brown, City of Santa Ana  
Natalie Bui, Veteran Affairs CRRC  
Donald Dermit, The Rock Church  
Becks Heyhoe, OC United Way [Secretary]  
Tim Houchen, Hope4Restoration  
Patti Long, Mercy House

Dawn Price, Friendship Shelter  
Albert Ramirez, City of Anaheim  
Maricela Rios-Faust, Human Options [Vice Chair]  
Soledad Rivera, Families Together of OC  
George Searcy, Jamboree Housing  
Tim Shaw, Individual [Chair]  
Christina Weckerly Ramirez, Health Care Agency

### Call to Order – Tim Shaw, Chair

Chair Tim Shaw called the meeting to order at 1:01 p.m.

### Board Member Roll Call – Becks Heyhoe, Secretary

Present: Jeanne Awrey, Matt Bates, Judson Brown, Natalie Bui, Donald Dermit, Becks Heyhoe, Tim Houchen, Patti Long, Albert Ramirez, Maricela Rios-Faust, Soledad Rivera, George Searcy, Tim Shaw and Christina Weckerly-Ramirez

Absent Excused: Dawn Price

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- No public comments

### **CONSENT CALENDAR**

*All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.*

#### **1. Approve Continuum of Care Board Meeting Minutes from November 18, 2020.**

Tim Houchen motioned to approve the Consent Calendar. Secretary Becks Heyhoe seconded the motion. The motion passed by unanimous consent.

### **BUSINESS CALENDAR**

#### **1. Continuum of Care Manager Update – Zulima Lundy, Continuum of Care Manager**

##### **a. Notice of Funding Availability (NOFA)**

- The U.S. Department of Housing and Urban Development (HUD) has not provided an update on the CoC NOFA. There is current legislation being considered by Congress. The Office of Care Coordination (OCC) will inform the CoC funded agencies and the community when an update is provided.

##### **b. Homeless Housing, Assistance and Prevention (HHAP) Round 2**

- The California Homeless Coordinating and Financing Council released the NOFA for HHAP Round 2 on November 13, 2020. The application has since been released and is due January 25, 2021. The OCC will complete the application on behalf of the CoC as the designated Administrative Entity. The HHAP Round 2 allocated to the Orange County CoC will support the Homekey Program Operations per prior approval CoC Board action. The Transitional Aged Youth Set Aside will be programmed at a later date.

##### **c. COVID-19 Homelessness Response Funding**

- Expenditures to date will be paid with Coronavirus Aid, Relief, and Economic Security (CARES) Act funding through December 30, 2020. Letter of Agreements for the provision of Alternative Shelter Placement will continue to be an available resource to the CoC Providers. Approximately 8,780 alternative shelter nights have been provided that equates to serving 90 individuals at high risk for severe COVID-19 illness and 101 families experiencing unsheltered homelessness.

##### **d. Request For Proposals (RFP) Updates**

- The COVID-19 Homelessness and Prevention Response RFP review is underway. Applicants will be notified when funding recommendations are being considered by the CoC Board.
- The Coordinated Entry System (CES) for Individuals RFP has closed and review is underway.
- The Bridges at Kramer Place RFP was released on December 10, 2020 and closes on January 11, 2021 at 4:00 p.m.

##### **e. State of California Homeless Data Integration System (HDIS)**

- The State of California HDIS is a technology solution that allows the State to access and compile standardized homelessness data collected by individual CoCs in order to make data-driven policy decisions aimed at preventing and ending homelessness in California. This will require limited access to the Homeless Management Information System (HMIS). The goal is for HDIS to also pull client data from state systems to provide a more holistic picture of state and locally provided services.

- f. **Commission to End Homelessness (Commission)**
    - i. The Commission is conducting a Homeless Services Mapping Survey to better understand the services and resources in Orange County for people experiencing homelessness. Information collected will support the mapping of the System of Care. An email will be sent to providers to provide additional details about the purpose of the survey and encourage participation in the survey.
  - g. **CoC Board Committees and Working Groups**
    - i. The OCC is working on reestablishing regular standing meetings of the CoC Board Committees and working groups to continue to improve the services offered.
2. **CoC Board Meeting Calendar** – Zulima Lundy, Continuum of Care Manager
- a. Zulima Lundy presented the 2021 CoC Board Meeting Calendar to the CoC Board. The document detailed meeting dates, times and locations. The CoC Board will be dark in December 2021.
  - b. Motion: Approve the CoC Board Meeting Calendar for 2021 calendar year.  
George Searcy motioned to approve the CoC Board Meeting Calendar. Vice Chair Maricela Rio-Faust seconded the motion. The motion passed by unanimous consent.
3. **Homeless Management Information System (HMIS) User License Fee Policy** – Zulima Lundy, CoC Manager and Erin DeRycke, HMIS Lead
- a. Zulima Lundy and Erin DeRycke provided background on the HMIS User License Fee Policy and noted that the Policies, Procedures and Standards (PPS) Committee reviewed the policy proposals during three committee meetings and provided a mechanism for feedback from the community before presenting it to the CoC Board for consideration.
  - b. Motion: Approve the HMIS User License Fee Policy as recommended by the Policies, Procedures and Standards Committee. The HMIS User License Fee Policy is applicable to all agencies participating in the Orange County HMIS.
    - i. Agencies that receive state and/or federal funding that require HMIS participation will be charged for the number of licenses the agency has active at the end of the calendar year, based on the fee structure detailed below:
      - 1. 1 – 5 users: \$500 annually
      - 2. 6 or more users: \$2,500 annually
 If a user has access to multiple agencies in HMIS, only the agency where the user is employed will be charged.
    - ii. Agencies that are newly awarded funding that requires HMIS participation during the calendar year will be required to pay \$500 prior to the awarded funding being implemented in HMIS.
    - iii. There will be no charge for agencies not receiving funding that requires HMIS participation.
 Vice Chair Maricela Rios-Faust motioned to approve the recommendation as presented by the PPS Committee. Patti Long seconded the motion. The motion passed by unanimous consent.
4. **Policy, Procedures and Standards (PPS) Committee – At Large Membership Appointment** – Maricela Rios-Faust, Vice Chair
- a. Vice Chair Maricela Rios-Faust shared that the PPS Committee now has one to two At Large seats available to serve on the PPS Committee. Vice Chair Maricela Rios-Faust previously held the position before becoming the Chair for the PPS Committee.
  - b. Motion: Appoint two At-Large members, Matt Bates and Christina Weckerly-Ramirez, to the PPS Committee per the PPS Committee Governance Charter.  
Vice Chair Maricela Rios-Faust motioned to approve the recommendation. Tim Houchen seconded the motion. The motion passed by unanimous consent.

- c. Matt Bates and Christina Weckerly-Ramirez commented on their commitment to serving on the PPS Committee.

**5. Review, discuss and approve recommendations for the 2021 Point in Time (PIT) Unsheltered Count – Zulima Lundy, Continuum of Care Manager**

- a. On November 16, 2020, HUD released guidance for CoCs on conducting the federal mandated bi-annual PIT Unsheltered Count. The guidance includes prioritizing the safety of the community, following COVID-19 safety guidelines and offered flexibilities, such as conducting an observation only count, extending the timeframe and relying on more statistical sampling. After careful consideration over public health and safety, the OCC in consultation with the PIT Advisory Committee recommend a request for an exception to not conduct an unsheltered count in 2021.
- b. Board Member and Staff Comments
  - i. Matt Bates from City Net, who was contracted as the unsheltered homeless count lead, noted the importance on keeping the public and people experiencing homelessness safe, and that the County of Orange and City Net explored all possible options before coming to this recommendation. During the planning stages of the count, City Net captured useful data and hope to leverage the information in the future.
  - ii. Zulima Lundy noted that as of December 16, 2020, seven CoCs had already been approved by HUD to not conduct an unsheltered count and five were in the planning process to not conduct an unsheltered count within the Southern California Region.
  - iii. Jason Austin, Director of Care Coordination shared that the decision to postpone was not taken lightly, but given the current circumstances conducting a safe PIT Count is not possible. The OCC prioritizes the safety of volunteers, staff and people experiencing homelessness.
- c. Public Comments
  - i. David Duran commented on the difference in the PIT Count data compared to the CalOptima’s data and recommended finding solutions to align the data.
- d. Motion: Approve the Office of Care Coordination as the Administrative Lead for the Orange County Continuum of Care to request an exemption from HUD to not conduct an unsheltered count in 2021 Christina Weckerly-Ramirez motioned to approve the recommendation. Donald Dermit seconded the motion. Matt Bates abstained from voting. The motion passed by unanimous consent.

**Meeting Adjourned:** 2:17 p.m.

**Next Meeting:** Tuesday, January 19, 2021, from 2 pm to 4 pm

**Date:** January 19, 2021

**Subject:** Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing (CESH) Service Contract Renewals

**Recommendation:**

- a. Approve the renewal of expiring service contracts funded by HEAP and CESH for an additional one-year term utilizing CESH Round 2 and Homeless Housing, Assistance and Prevention (HHAP) Round 1 funding as presented to the Policies, Procedures and Standards Committee.

**Background:**

The Homeless Emergency Aid Program (HEAP) is a one-time \$500 million block grant program created by the State of California in 2018. HEAP was established to provide direct assistance to California's homeless Continuums of Care (CoCs) and large cities to address the homelessness crisis throughout the state. The Orange County CoC was allocated \$15,568,715.65 with a 5% minimum Youth Set-Aside, which equates to \$778,435.78. By January 1, 2020, 50% of expenditures was to be expended and by June 30, 2021, the full amount is to be expended.

The Orange County CoC allocated \$13,385,735 of the HEAP funding to support the development of emergency shelter programs through capital projects that include site acquisition, rehabilitation and modifications. This funding commitment increased the Orange County CoC's emergency shelter capacity by 325 beds. The Orange County CoC allocated the remaining \$1,882,980 to service contracts that promoted regional coordination and delivery of services.

The California Emergency Solutions and Housing (CESH) Round 1 provided approximately \$53 million in funding created by the State of California in 2018. CESH was designed to implement activities that address the needs of those experiencing homelessness and assist them to regain stability in permanent housing as quickly as possible. The Orange County CoC was allocated \$1,948,648 with a 5% administrative cost. The CESH Round 1 funding was allocated to the selected providers through a competitive solicitation process that incorporated the CoC Board membership into the project review and selection of providers.

The CESH Round 2 provided approximately \$29 million in funding created by the State of California in 2019. The Orange County CoC was allocated \$1,116,498 and the Orange County CoC applied for only two of the three eligible activities.

On July 22, 2020, the CoC Board appointed an ad hoc of non-conflicted members to work with the Office of Care Coordination (OCC) to release a request for proposals (RFP) for the COVID-19 Response Funding. After meeting with the ad hoc, on August 5, 2020 the CoC Board authorized the OCC to release an RFP to solicit proposals for COVID-19 Response to include HHAP funding. During the Ad Hoc meeting, the Ad Hoc engaged in conversation of whether to consider extending existing CESH and HEAP contracts for a third year. The Ad Hoc members spoke to the importance of refunding programs that have a demonstrated concept and expressed a need for clear agreed upon assessment of existing program performance.

During the Policies, Procedures and Standards (PPS) Committee meeting held on January 12, 2021, the OCC provided a presentation detailing the proposed recommendation. This including an overview of the HEAP, CESH and HHAP Round 1 funding sources – eligible activities, funding amounts, and funding commitments made. The PPS Committee noted that given the increase in homeless service funding and programs for the State of California, this was the first time that funding recommendations for the renewal and extension of programs was being considered by the Orange County CoC. Additionally, given that the membership of the PPS Committee is five members, including three members who are part of nonprofit organizations that currently operate programs with HEAP and CESH funding or applied to the RFP, voting on the proposed recommendation proved to be a challenge and decided to move forward in considering the recommendation into three parts.

Recommendation Part 1 - Approve utilizing approximately \$1,000,000 in HHAP Round 1 funding to renew the HEAP service projects below for an additional one-year term. Maricela Rios-Faust and Christina Weckerly-Ramirez voted to approve the recommendation. Matt Bates, Patti Long, and Judson Brown abstained from voting. The motion did not pass.

<b>Agency</b>	<b>Description of Program</b>	<b>Renewal Funding Amount</b>
City Net	Street Outreach in Central Service Planning Area	\$175,000
City of Laguna Beach	Shelter Operations in South Service Planning Area	\$182,500
Family Solutions Collaborative	Homeless Prevention Assistance Countywide	\$250,000
Family Assistance Ministries	Diversion Services in South Service Planning Area	\$15,000
Mercy House	Street Outreach and Rapid Rehousing in South Service Planning Area	\$319,490

Recommendation Part 2 - Approve utilizing approximately \$400,000 in HHAP Round 1 funding to renew the CESH Flexible Housing Subsidy Funds projects below for an additional one-year term. Maricela Rios-Faust, Christina Weckerly-Ramirez and Matt Bates voted in favor of the motion. Patti Long, and Judson Brown abstained from voting. The motion passed.

<b>Agency</b>	<b>Description of Program</b>	<b>Renewal Funding Amount</b>
OC United Way	Flexible Housing Subsidy Funds in support of WelcomeHome OC	\$240,330
Families Forward	Flexible Housing Subsidy Funds in support of affordable housing units	\$150,000

Recommendation Part 3 - Approve utilizing \$1,060,675 in CESH Round 2 funding to renew the projects below for an additional one-year term. Maricela Rios-Faust, Christina Weckerly Ramirez and Matt Bates voted in favor of the motion. Patti Long and Judson Brown abstained from voting. The motion passed.

<b>Agency</b>	<b>Description of Program</b>	<b>Renewal Funding Amount</b>
Interval House	Rental Assistance, Housing reallocation and Stabilization Services	\$398,121
OC United Way	Rental Assistance, Housing reallocation and Stabilization Services	\$217,519



Grandma's House of Hope	Operating Support for Emergency Housing Interventions	\$134,859
Pathways of Hope	Operating Support for Emergency Housing Interventions	\$100,427
Interval House	Operating Support for Emergency Housing Interventions	\$117,930
Mercy House	Operating Support for Emergency Housing Interventions	\$91,819

Recommendation Part 4 – Approve utilizing the remaining HHAP Round 1 funding, in the amount of approximately \$2,595,312, to support Project C: COVID-19 Homelessness Response Program from the COVID-19 Homelessness Response and Prevention RFP that was issued in September 2020. Maricela Rios-Faust and Christina Weckerly-Ramirez voted in favor of the motion. Patti Long, Judson Brown and Matt Bates abstained from voting. The motion did not pass.

Although not all components of the recommendation of the passed the PPS Committee, the Office of Care Coordination and the PPS Committee Chair Maricela Rios-Faust felt it important that the entirety of the recommendation be presented to the Orange County CoC Board for additional discussion and consideration.

**Analysis:**

Approval of renewal of expiring service contracts funded by HEAP and CESH for an additional one-year term utilizing CESH Round 2 and Homeless Housing, Assistance and Prevention (HHAP) Round 1 funding will support the ongoing delivery of needed homelessness prevention services and homeless services across each Service Planning Area. Additionally, it will support the Orange County CoC's effort to build a comprehensive homeless service delivery system with sustainable funding sources.

**Date:** January 19, 2021

**Subject:** Homelessness Prevention Assessment Tool Recommendation

**Recommendation:**

- a. Adopt the Homelessness Prevention Assessment Tool created by the Ad Hoc on Homeless Prevention to prioritize households at-risk of homelessness for Prevention Assistance as recommended by the Policies, Procedures and Standards (PPS) Committee.

**Background:**

During the PPS Committee meeting held on November 10, 2020, the PPS Committee recommended the creation of an ad hoc to develop a Homelessness Prevention Assessment Tool to prioritize households at-risk of homelessness for Prevention Assistance. The PPS Committee appointed Judson Brown to chair the Ad Hoc. In an effort to avoid duplication of efforts, the Ad Hoc merged with an established working group that had been meeting around the need for Prevention Assistance and prioritization criteria in light of the impacts of the COVID-19 pandemic and the eviction moratorium.

The Ad Hoc set forth in reviewing past and current tools for Prevention Assistance to assist in the creation of a local tool for prioritizing households at-risk of homelessness for available homeless prevention assistance. This included an in-depth review of a prioritization tool that was developed by the Prevention Committee of the Commission to End Homelessness in 2016.

The Ad Hoc decided to improve upon the previous prioritization tool that had been developed. This included revising some of the wording to be applicable to the eligibility criteria of available resources in the Orange County Continuum of Care (CoC), as well as incorporating questions related to the impact of the COVID-19 pandemic.

Additionally, 2-1-1 Orange County (211OC) was partnering with homeless service provider agencies to centralize calls by household seeking Prevention Assistance through the 211OC's Contact Call Center. This process provided the opportunity to pilot the Homelessness Prevention Assessment Tool with Family Assistance Ministries. Family Assistance Ministries was administering a Prevention Assistance program for the City of Rancho Santa Margarita. 211OC's role as a virtual front door facilitated the triage of households at highest risk of experiencing homelessness to access limited resources and allowed for the eligible household's information to be entered directly into the Homeless Management Information System (HMIS).

During the PPS Committee meeting held on January 12, 2021, the PPS Committee approved the Homeless Prevention Assessment Tool created by the Ad Hoc as presented by Judson Brown and Karen Williams.

**Analysis:**

Adoption of the Homelessness Prevention Assessment Tool created by the Ad Hoc on Homeless Prevention will provide the Orange County CoC a mechanism to prioritize households at-risk of homelessness in need of prevention assistance. This will allow for any Prevention Assistance that is funded through funding allocated to Orange County CoC to be prioritized and require selected providers to utilize the tool as part of the intake process.

**Date:** January 19, 2021

**Subject:** Continuum of Care (CoC) Data Dashboard

**Recommendation:**

- a. Approve the CoC Data Dashboard developed by 2-1-1 Orange County utilizing Homeless Management Information System data, Contact Call Center data and Coordinated Entry System Virtual Front Door data as reviewed by the Policies, Procedures and Standards Committee.

**Background:**

During the Policies, Procedures and Standards (PPS) Committee meeting held on December 8, 2020, a presentation on the Continuum of Care (CoC) Data Dashboard was made by Zulima Lundy, CoC Manager and Erin DeRycke from 2-1-1 Orange County. The CoC Data Dashboard was created by 2-1-1 Orange County (211OC) and incorporates data from:

- Homeless Management Information System (HMIS)
- the 211OC's Contact Call Center Data; and
- the Coordinated Entry System (CES) Virtual Front Door Data.

The HMIS component of the CoC Data Dashboard provides aggregate data regarding the Orange County CoC at a system-level, project-type level, and by subpopulations. It reflects information regarding households experiencing homelessness and accessing homeless services within Orange County. The dashboard also details a handful of performance metrics that will be helpful in supporting the ongoing development of the homeless service system.

The 211OC's Contact Center Data presents the outcomes of calls and texts to the 211OC Contact Center. The dashboard details contacts by Service Planning Area, service needs of callers based on information and referrals provided and details statistical demographic information of callers.

The CES Virtual Front Door Data presents the outcomes of the Virtual Front Door in facilitating access to shelter and housing programs for households at-risk of homelessness or experiencing homelessness. The dashboard details the total housing needs by referral type, total referrals by agency, homeless household information and veteran information.

The CoC Data Dashboard will be updated on a quarterly basis by 211OC. The CoC Data Dashboards can be viewed here:

<https://app.powerbi.com/view?r=eyJrIjoiazM1NWVIMzAtY2Q3OS00NjczLTkxNGQtNTc4ODM2NTg5Y2FmliwidCI6ImQ1MmZhM2ViLTkwYjMtNDkyMS04YzAzLTc4NjBjZjMyOGZzYSIsImMiOjZ9&pageName=ReportSectionb7acc195e66627896582>

At the direction of the PPS Committee membership, the CoC Data Dashboard was emailed to the PPS Committee for final review and prior to presenting to the CoC Board for final approval. The PPS Committee membership reviewed in detail and had no additional suggested changes or feedback.

**Analysis:**

Approval of the CoC Data Dashboard will support the CoC Board, CoC Board Committees and the annual CoC Notice of Funding Availability funding competition in assessing any gaps in the delivery of homeless services, planning activities, and highlighting outcomes within the Orange County CoC. Additionally, the CoC Data Dashboard will serve as a resource tool for nonprofit organizations that provide homeless services to support with understanding the landscape of homeless program assistance and needs.