

ORANGE COUNTY
CONTINUUM OF CARE BOARD SPECIAL MEETING
Thursday, December 17, 2020
1:00 PM – 2:30 PM

Webinar:
<https://global.gotomeeting.com/join/694403981>

Dial by Phone:
+1 (312) 757-3121

Access Code:
694-403-981

MINUTES

Board Members

Jeanne Awrey, OC Dept. of Education
Matt Bates, City Net
Judson Brown, City of Santa Ana
Natalie Bui, Veteran Affairs CRRC
Donald Dermit, The Rock Church
Becks Heyhoe, OC United Way [Secretary]
Tim Houchen, Hope4Restoration
Patti Long, Mercy House

Dawn Price, Friendship Shelter
Albert Ramirez, City of Anaheim
Maricela Rios-Faust, Human Options [Vice Chair]
Soledad Rivera, Families Together of OC
George Searcy, Jamboree Housing
Tim Shaw, Individual [Chair]
Christina Weckerly Ramirez, Health Care Agency

Call to Order – Tim Shaw, Chair

Chair Tim Shaw called the meeting to order at 1:01 p.m.

Board Member Roll Call – Becks Heyhoe, Secretary

Present: Jeanne Awrey, Matt Bates, Judson Brown, Natalie Bui, Donald Dermit, Becks Heyhoe, Tim Houchen, Patti Long, Albert Ramirez, Maricela Rios-Faust, Soledad Rivera, George Searcy, Tim Shaw and Christina Weckerly-Ramirez

Absent Excused: Dawn Price

Public Comments: Members of the public may address the Continuum of Care (CoC) Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the CoC Board member discussion. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

In order to address the CoC Board, members of the public are to enter their name and agenda item number in the GoToMeeting chat box to be placed in a queue. CoC Board staff will call your name in the order listed in the chat box.

- No public comments

CONSENT CALENDAR

All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.

1. Approve Continuum of Care Board Meeting Minutes from November 18, 2020.

Tim Houchen motioned to approve the Consent Calendar. Secretary Becks Heyhoe seconded the motion. The motion passed by unanimous consent.

BUSINESS CALENDAR

1. Continuum of Care Manager Update – Zulima Lundy, Continuum of Care Manager

a. Notice of Funding Availability (NOFA)

- i. The U.S. Department of Housing and Urban Development (HUD) has not provided an update on the CoC NOFA. There is current legislation being considered by Congress. The Office of Care Coordination (OCC) will inform the CoC funded agencies and the community when an update is provided.

b. Homeless Housing, Assistance and Prevention (HHAP) Round 2

- i. The California Homeless Coordinating and Financing Council released the NOFA for HHAP Round 2 on November 13, 2020. The application has since been released and is due January 25, 2021. The OCC will complete the application on behalf of the CoC as the designated Administrative Entity. The HHAP Round 2 allocated to the Orange County CoC will support the Homekey Program Operations per prior approval CoC Board action. The Transitional Aged Youth Set Aside will be programmed at a later date.

c. COVID-19 Homelessness Response Funding

- i. Expenditures to date will be paid with Coronavirus Aid, Relief, and Economic Security (CARES) Act funding through December 30, 2020. Letter of Agreements for the provision of Alternative Shelter Placement will continue to be an available resource to the CoC Providers. Approximately 8,780 alternative shelter nights have been provided that equates to serving 90 individuals at high risk for severe COVID-19 illness and 101 families experiencing unsheltered homelessness.

d. Request For Proposals (RFP) Updates

- i. The COVID-19 Homelessness and Prevention Response RFP review is underway. Applicants will be notified when funding recommendations are being considered by the CoC Board.
- ii. The Coordinated Entry System (CES) for Individuals RFP has closed and review is underway.
- iii. The Bridges at Kramer Place RFP was released on December 10, 2020 and closes on January 11, 2021 at 4:00 p.m.

e. State of California Homeless Data Integration System (HDIS)

- i. The State of California HDIS is a technology solution that allows the State to access and compile standardized homelessness data collected by individual CoCs in order to make data-driven policy decisions aimed at preventing and ending homelessness in California. This will require limited access to the Homeless Management Information System (HMIS). The goal is for HDIS to also pull client data from state systems to provide a more holistic picture of state and locally provided services.

- f. **Commission to End Homelessness (Commission)**
 - i. The Commission is conducting a Homeless Services Mapping Survey to better understand the services and resources in Orange County for people experiencing homelessness. Information collected will support the mapping of the System of Care. An email will be sent to providers to provide additional details about the purpose of the survey and encourage participation in the survey.
 - g. **CoC Board Committees and Working Groups**
 - i. The OCC is working on reestablishing regular standing meetings of the CoC Board Committees and working groups to continue to improve the services offered.
2. **CoC Board Meeting Calendar** – Zulima Lundy, Continuum of Care Manager
- a. Zulima Lundy presented the 2021 CoC Board Meeting Calendar to the CoC Board. The document detailed meeting dates, times and locations. The CoC Board will be dark in December 2021.
 - b. Motion: Approve the CoC Board Meeting Calendar for 2021 calendar year.
George Searcy motioned to approve the CoC Board Meeting Calendar. Vice Chair Maricela Rio-Faust seconded the motion. The motion passed by unanimous consent.
3. **Homeless Management Information System (HMIS) User License Fee Policy** – Zulima Lundy, CoC Manager and Erin DeRycke, HMIS Lead
- a. Zulima Lundy and Erin DeRycke provided background on the HMIS User License Fee Policy and noted that the Policies, Procedures and Standards (PPS) Committee reviewed the policy proposals during three committee meetings and provided a mechanism for feedback from the community before presenting it to the CoC Board for consideration.
 - b. Motion: Approve the HMIS User License Fee Policy as recommended by the Policies, Procedures and Standards Committee. The HMIS User License Fee Policy is applicable to all agencies participating in the Orange County HMIS.
 - i. Agencies that receive state and/or federal funding that require HMIS participation will be charged for the number of licenses the agency has active at the end of the calendar year, based on the fee structure detailed below:
 - 1. 1 – 5 users: \$500 annually
 - 2. 6 or more users: \$2,500 annually
 If a user has access to multiple agencies in HMIS, only the agency where the user is employed will be charged.
 - ii. Agencies that are newly awarded funding that requires HMIS participation during the calendar year will be required to pay \$500 prior to the awarded funding being implemented in HMIS.
 - iii. There will be no charge for agencies not receiving funding that requires HMIS participation.
 Vice Chair Maricela Rios-Faust motioned to approve the recommendation as presented by the PPS Committee. Patti Long seconded the motion. The motion passed by unanimous consent.
4. **Policy, Procedures and Standards (PPS) Committee – At Large Membership Appointment** – Maricela Rios-Faust, Vice Chair
- a. Vice Chair Maricela Rios-Faust shared that the PPS Committee now has one to two At Large seats available to serve on the PPS Committee. Vice Chair Maricela Rios-Faust previously held the position before becoming the Chair for the PPS Committee.
 - b. Motion: Appoint two At-Large members, Matt Bates and Christina Weckerly-Ramirez, to the PPS Committee per the PPS Committee Governance Charter.
Vice Chair Maricela Rios-Faust motioned to approve the recommendation. Tim Houchen seconded the motion. The motion passed by unanimous consent.

- c. Matt Bates and Christina Weckerly-Ramirez commented on their commitment to serving on the PPS Committee.

5. Review, discuss and approve recommendations for the 2021 Point in Time (PIT) Unsheltered Count – Zulima Lundy, Continuum of Care Manager

- a. On November 16, 2020, HUD released guidance for CoCs on conducting the federal mandated bi-annual PIT Unsheltered Count. The guidance includes prioritizing the safety of the community, following COVID-19 safety guidelines and offered flexibilities, such as conducting an observation only count, extending the timeframe and relying on more statistical sampling. After careful consideration over public health and safety, the OCC in consultation with the PIT Advisory Committee recommend a request for an exception to not conduct an unsheltered count in 2021.
- b. Board Member and Staff Comments
 - i. Matt Bates from City Net, who was contracted as the unsheltered homeless count lead, noted the importance on keeping the public and people experiencing homelessness safe, and that the County of Orange and City Net explored all possible options before coming to this recommendation. During the planning stages of the count, City Net captured useful data and hope to leverage the information in the future.
 - ii. Zulima Lundy noted that as of December 16, 2020, seven CoCs had already been approved by HUD to not conduct an unsheltered count and five were in the planning process to not conduct an unsheltered count within the Southern California Region.
 - iii. Jason Austin, Director of Care Coordination shared that the decision to postpone was not taken lightly, but given the current circumstances conducting a safe PIT Count is not possible. The OCC prioritizes the safety of volunteers, staff and people experiencing homelessness.
- c. Public Comments
 - i. David Duran commented on the difference in the PIT Count data compared to the CalOptima’s data and recommended finding solutions to align the data.
- d. Motion: Approve the Office of Care Coordination as the Administrative Lead for the Orange County Continuum of Care to request an exemption from HUD to not conduct an unsheltered count in 2021 Christina Weckerly-Ramirez motioned to approve the recommendation. Donald Dermit seconded the motion. Matt Bates abstained from voting. The motion passed by unanimous consent.

Meeting Adjourned: 2:17 p.m.

Next Meeting: Tuesday, January 19, 2021, from 2:00 pm to 4:00pm