

County of Orange
and
Orange County
Operational Area



Rail Emergency Response Annex

May 2014

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Operational Area Executive Board and Emergency Management Council Letter of Approval

Orange County Operational Area Executive Board County of Orange Emergency Management Council

Representatives of Law Enforcement Mutual Aid, Police Chiefs' and Sheriff's Association, Fire and Rescue Mutual Aid, Fire Chiefs' Association, Public Works Mutual Aid, City Engineers and Public Works Directors Association, Orange County Board of Supervisors, Health Care Mutual Aid, City Manager's Association, League of Cities, County Agencies, School Districts, and Special Districts.

May 14, 2014

Members of the Operational Area
Members of the Board of Supervisors
County of Orange Department Heads
American Red Cross of Orange County
California Office of Emergency Services

Dear Orange County Emergency Response and Recovery Officials:


Herewith is presented the County of Orange and Orange County Operational Area Rail Emergency Response Annex. This Annex is the foundation for the response and recovery operations from the Operational Area (OA) and County's perspective.

The County of Orange Emergency Management Council (EMC), which governs the County of Orange Emergency Organization, has approved and concurs with this Annex. The Orange County Operational Area Executive Board has approved and concurs with this Annex on behalf of the OA Members. This Annex continues to enhance the County of Orange and Orange County Operational Area's response and recovery capabilities and includes: the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS), the Incident Command System (ICS) and the duties and responsibilities of the County and its departments in preparedness, response, and recovery procedures. A copy of the County of Orange and Orange County Operational Area Rail Emergency Response Annex may be obtained through the Orange County Sheriff's Department, Emergency Management Division.


This Annex is a compilation of multiple public agencies, special districts, private partners and nonprofit organizations, all with disaster response interests. The County of Orange and Orange County Operational Area Rail Emergency Response Annex is linked to jurisdiction, discipline and mutual aid plans and standard operational procedures through the County of Orange and Orange County Operational Area Emergency Operations Plans.

This Annex is designed as a reference and guidance document. Its successful implementation is, as always, dependent upon the skills and abilities of the County participants. Continued revision and testing of this plan will ensure its viability and appropriateness in future events. We look to you as members of the County of Orange and Orange County's Operational Area Emergency Response Organization to assist in the ongoing process of program and capability improvement. Use of this Annex when responding to the EOC and during exercises will continue to enhance our ability to respond.

Sincerely,


County of Orange
Emergency Management Council
Chair

Sincerely,


Orange County
Operational Area Executive Board
Chair

Administrative Contact-Orange County Sheriff's Department-Emergency Management Division
2644 Santiago Canyon Road, Silverado CA, 92676 Phone: (714) 628-7054 Fax: (714) 628-7154

Record of Changes

Date of Revision	Revision Description	Section/Component	Revision Completed By
11/1/13 – 4/1/14	Full Review by the Terrorism Working Group, Orange County Emergency Management Organization and Disabilities and Access Function Needs Working Group	Entire Plan review and revision made throughout document	Jack Hoag

Record of Distribution

ORANGE COUNTY DEPARTMENTS	CITIES (Continued)
Assessor	Laguna Woods
Auditor-Controller	Lake Forest
Child Support Services	Los Alamitos
Clerk of the Board of Supervisors	Mission Viejo
County Clerk-Recorder	Newport Beach
County Board of Supervisors	Orange
County Counsel	Placentia
County Executive Office	Rancho Santa Margarita
District Attorney	San Clemente
Health Care Agency	San Juan Capistrano
Human Resources	Santa Ana
Internal Audit	Seal Beach
John Wayne Airport	Stanton
OC Community Resources	Tustin
OC Public Works	Villa Park
OC Waste and Recycling	Westminster
Probation Department	Yorba Linda
Public Defender	SPECIAL DISTRICTS
Public Administrator/Public Guardian	Buena Park Library District
Registrar of Voters	Capistrano Bay Community Service District
Sheriff-Coroner Department	Costa Mesa Sanitary District
Social Services Agency	East Orange County Water District
Superior Courts	El Toro Water District
Treasurer-Tax Collector	Emerald Bay Community Services District
CITIES	Garden Grove Sanitary District
Aliso Viejo	Irvine Ranch Water District
Anaheim	Laguna Beach County Water District
Brea	Mesa Consolidated Water District
Buena Park	Midway City Sanitary District
Costa Mesa	Moulton Niguel Water District
Cypress	Municipal Water District of Orange County
Dana Point	Orange County Cemetery District
Fountain Valley	Orange County Fire Authority
Fullerton	Orange County Sanitation District
Garden Grove	Orange County Transportation Authority
Huntington Beach	Orange County Vector Control District
Irvine	Orange County Water District
La Habra	Placentia Library District
La Palma	Rossmoor Community Service District
Laguna Beach	Santa Margarita Water District
Laguna Hills	Serrano Water District
Laguna Niguel	
SPECIAL DISTRICTS (Continued)	SCHOOLS/SCHOOL DISTRICTS (Continued)

Silverado-Modjeska Parks & Recreation District	Saddleback Community College District
South Coast Water District	Saddleback Valley Unified School District
Sunset Beach Sanitary District	Santa Ana Unified School District
Surfside Colony Community Service Taxation District	Savanna School District
Surfside Colony Storm Water District	Tustin Unified School District
Trabuco Canyon Water District	Westminster School District
Three Arch Bay Community Service District	OCEMO APPROVED MEMBERS
Water Emergency Response Organization of Orange County (WEROC)	American Red Cross Orange County Chapter
Yorba Linda Water District	California State University-Fullerton
SCHOOLS/SCHOOL DISTRICTS	Seal Beach Naval Weapons Station
Department of Education	University of California-Irvine A90 Health & Safety
Anaheim City School District	VOLUNTEER ORGANIZATIONS
Anaheim Union High School District	OneOC
Brea-Olinda Unified School District	Operation OC
Buena Park School District	Orange County 2-1-1
Capistrano Unified School District	
Centralia School District	
Cypress School District	
Fountain Valley School District	
Fullerton Joint Union High School District	
Fullerton School District	
Garden Grove Unified School District	
Huntington Beach School District	
Huntington Beach Union High School District	
Irvine Unified School District	
La Habra City School District	
Laguna Beach Unified School District	
Los Alamitos Unified School District	
Lowell Joint School District	
Magnolia School District	
Newport-Mesa Unified School District	
North Orange County Community College District	
North ROP	
Ocean View School District	
Orange Coast Community College District	
Orange Unified School District	
Placentia-Yorba Linda Unified School District	
Rancho Santiago Community College District	

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Chapter 1 Introduction

1.1 Purpose

The intent of the County of Orange and Orange County Operational Area (OA) Rail Emergency Response Annex is to provide the framework for the County of Orange and OA response to a rail emergency, and establish a countywide understanding of the coordinated emergency actions and efforts of the agencies involved. The purpose of this Annex is to:

- Provide a written Annex to prepare Orange County agencies to manage and respond to a rail emergency.
- Address OA, County, City, Special District, discipline specific, and mutual aid operations.
- Develop an Annex to be used in support of and in conjunction with local jurisdictional Emergency Operations Plans (EOP), the Orange County Operational Area EOP, County of Orange EOP, the State EOP, and any Federal guidance supporting a rail emergency.

1.2 Scope

A major train derailment occurring in a heavily populated area may result in considerable loss of life and property. As commuter rail traffic increases throughout Southern California, the potential for serious train accidents increase. Once a train leaves the track, there is no longer any control over the direction the train will travel. Potential hazards could be overturned rail cars, direct impact into a building, or entering into normal street traffic.

Each of these hazards encompasses many threats, such as a hazardous materials incident, fire, severe damage to adjacent buildings or vehicles, and loss of life to train passengers or individuals in adjacent buildings, in vehicles, and train passengers and other individuals in the near vicinity of the accident.

On Tuesday, April 23, 2002, about 8:10 a.m. Pacific daylight time, an eastbound Burlington Northern/Santa Fe Railway freight train collided head on with a standing westbound Southern California Regional Rail Authority passenger train at Control Point Atwood in Placentia, California. Emergency response agencies reported that 162 persons were transported to local hospitals. There were two fatalities. Damage was estimated at \$4.6 million.

An act of terrorism may impact the transportation industry including rail by causing cascading effects. Some of these may include a train derailment, a hazardous material spill, an explosion, loss of life or a simple disruption of normal train schedules. Considerations for these acts need to be considered for railways, stations, and platforms.

A response to a rail emergency can be very complex depending on the incident location. Response may require the coordination and efforts from Local, County, State, Federal jurisdictions, and from private agencies. Additionally, federal statutes and regulations place the responsibility for investigation and survivor assistance with the rail passenger carrier and specific federal agencies.

1.3 Situation Overview

The County of Orange covers an area of approximately 948 square miles and has a population of over 3 million people. It is located between Los Angeles and San Diego Counties, both of which are densely populated areas. Rail corridors bisect the County North/South and East/West necessitating 270 at-grade crossings, and 94 grade separation crossings for highways, roadways and waterways (See attachment “A” showing railways in Orange County). Four rail carriers utilize 117 miles of track in the County of Orange. Those passenger and cargo carriers include:

- Burlington Northern/Santa Fe (BNSF)- Cargo
- Union Pacific - Cargo
- Metrolink - Passenger
- Amtrak- Passenger

Freight and passenger trains cross the County of Orange 24 hours a day, seven days a week, serving commerce and personal travel needs. There are approximately 100 daily trains through the county, traveling at speeds up to 70 MPH. A Metrolink commuter passenger car can hold 147 passengers sitting and many more standing. Amtrak passenger cars can hold anywhere from 65 to 95 passengers.

There are impediments to emergency response for rail emergencies including inaccessible areas, limited water supply, right-of-way tenants, coastal areas and underground utilities. Additionally, a rail emergency may include a hazardous material or Mass Casualty Incident (MCI) or possibly both. Unified Command (UC) between both fire and law will be utilized to ensure all mission tasks are accomplished jointly including those tasks pertaining to security and the chain of evidence.

National and local economies rely on rail traffic. The recovery time involved in clearing a rail emergency is critical to the economic well-being of the community.

1.3.1 People with Disabilities, Access and Functional Needs

Orange County’s definition of disabilities and access and functional needs is as follows:

Populations whose members may have additional needs before, during, and after an incident in functional areas, including but not limited to: maintaining independence and the ability to perform the activities of daily living, communication, transportation, supervision, and medical care. Individuals in need of additional response assistance may include those who have disabilities; who live in institutionalized settings; who are elderly; who are children; who are from diverse cultures; who have limited English proficiency or are non-English speaking; or who are transportation disadvantaged.

Having recognized the need to be inclusive in its emergency planning, the Orange County Operational Area formed the Orange County Disabilities and Access and Functional Needs Working Group in 2011 to strengthen partnerships with the disability community and others with access and functional needs. This team includes representatives from county agencies, local jurisdictions and nonprofit organizations serving people with disabilities and access and functional needs in Orange County. This group’s

instrumental efforts have turned the OA towards more inclusive emergency planning. This group reviewed the Rail Emergency Annex in February 2014 and provided valuable feedback.

Furthermore, the Orange County Operational Area and County of Orange is committed to maximizing compliance with the Americans with Disabilities Act and providing the best service to Orange County residents and visitors. As such, the Operational Area adheres to the policy below:

- Disability will not prevent accessibility to services or facilities provided by the Operational Area or its Members.
- The OA will not exclude or deny benefits of any sort based on a disability or access or functional need.
- The OA will work to accommodate people with disabilities and access and functional needs in the most integrated setting possible.
- During all phases of disaster response, the OA will make reasonable modifications to policies, practices and procedures, if necessary, to ensure programmatic and architectural access to all.
- The OA will shelter people with disabilities and access and functional needs with their families, friends and/or neighbors and in the most integrated setting possible.
- The Operational Area will work to provide equal access to disaster services to all.

1.4 Planning Assumptions

- Local officials are in command of rail emergency within their jurisdiction. Local, County, State, Federal, non-government (NGO) and private resources will coordinate activities with the affected jurisdiction.
- A rail emergency can create a situation that overwhelms the resources of any one jurisdiction or discipline.
- The severity of the rail emergency may be of such magnitude that additional assistance or resources may be required from established mutual aid systems.
- The Rail Passenger Disaster Family Assistance Act of 2008 requires the National Transportation Safety Board (NTSB) to establish a Family Assistance Center (FAC) and coordinate the resources efforts of Federal agencies with support from State, Local, NGO and private agencies.
- The FAC is a secure meeting place for accident survivors, family members, and friends to receive information regarding the accident investigation, victim identification process, management of personal effects, and the provision of disaster crisis counseling services. The Federal Family Assistance Plan advises the rail carrier to be prepared to provide the necessary assistance to people with disabilities and access and function needs in accordance with the Americans with Disabilities Act (ADA).
- Dependent upon the nature, location of the emergency and the materials involved, there may be a need to implement other emergency response plans, e.g. Hazardous Materials, Mass Casualty Incident (MCI).

- A rail emergency recovery operation may involve multiple agencies over a course of days or weeks.
- Given the diversity of Orange County's residents and visitors, along with the need to comply with state and federal legislation, it will be necessary to consider the needs of the whole community, including people with disabilities and access and functional needs, in all aspects of incident planning and response.
- This Annex is not a stand-alone document. As the complexity of an emergency grows and requires the participation of external organizations with specialized capabilities, this Annex will integrate with the Annexes and Plans of other entities brought in to support the OA/County of Orange. This plan is designed to be flexible enough that the County's capabilities can adapt to a changing response environment and to the needs of supporting organizations. This Annex may be used in conjunction with other EOPs and Annexes including:
 - Orange County Operational Area Emergency Operations Plan
 - County of Orange Emergency Operations Plan
 - Orange County SONGS Plan
 - County of Orange and Operational Area Weapons of Mass Destruction Annex
 - County of Orange and Operational Area Metropolitan Medical Response System (MMRS) Annex
 - County of Orange and Operational Area Mass Care and Shelter Annex
 - County of Orange and Operational Area Strategic National Stockpile (SNS) Annex
 - Orange County Fire Authority's Hazardous Materials Area Plans
 - Orange County Mass Casualty Incident Plan
 - Mass Fatalities Response Plan

Chapter 2 Concept of Operations

2.1 Principles of Operations

This Annex is designed to effectively and efficiently organize and provide support to the cities and response agencies within the Operational Area, using interagency coordination in accordance with the County of Orange and Orange County Operational Area Emergency Operations Plans, the California Emergency Services Act, the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS).

2.1.1 Prioritizing Operations

The priorities that guide decision making within the Emergency Operations Center (EOC) environment are as follows:

- Save human lives
- Provide public information
- Provide for the needs of survivors
- Protect property
- Restore essential services
- Protect and restore the environment

2.1.2 Phases of Emergency

This Annex addresses the spectrum of response contingencies for providing an efficient and coordinated mobilization and deployment of resources. All Operational Area jurisdictions must be prepared to promptly and effectively respond to a potential rail emergency and take all appropriate actions including requesting and providing for mutual aid.

Preparedness

Preparedness involves actions designed to save lives and minimize damage. It is planning and training prior to a major rail emergency for appropriate response when the emergency occurs.

All response agencies should:

- Maintain a resource inventory of equipment and manpower which could be utilized.
- Train personnel in the responsibilities and emergency duties under this Annex.
- Conduct periodic exercises that will test the effectiveness of this Annex.
- Review and provide changes to this Annex to the Orange County Sheriff's Department Emergency Management Division as needed based on exercises, emergency response or changes in policy.
- Develop partnerships with non-government and community based organizations who can be called upon to assist people with disabilities and those with access and functional needs and provide other community resources.

Response

Emergency response begins as soon as a rail emergency is identified or reported. When a public safety dispatch center is notified of a rail emergency, they will make notifications immediately as indicated and outlined in this Rail Emergency Response Annex. For a rail emergency response, the overall objectives include:

- Risk assessment supporting appropriate protective action decisions considering potential impacts on life safety, property protection and environmental stewardship.
- Proper notification of the public regarding any precautions, evacuation orders, shelter operations or family assistance centers.
- Establishment of transportation systems and traffic control points designed to move the public out of threatened areas and prevent the public from entering threatened areas.

Recovery

Recovery begins at the onset of an incident and continues after the initial emergency response. When all lifesaving and immediate property protection operations are complete, the Director of Emergency Services (DES) will determine who will act as the lead for recovery operations. At the county level, the Recovery Coordinator is the County Executive Officer (CEO). Activities may include but are not limited to:

- Establishment of a Family Assistance Center.
- Clearing debris.
- Restoring public utilities.
- Removing wreckage.
- Providing accessible emergency social services for the whole community including those with disabilities and access and functional needs.
- Investigation of incident cause.
- Demobilizing emergency personnel and resources, which may include emergency worker counseling.
- Continue to provide timely information to the public through available communication outlets ensuring messages are accessible and 508 complaint for the whole community.
- Maintaining traffic management and security.
- Providing for resident long-term counseling.
- Economic recovery.

2.1.3 Whole Community Approach

The County of Orange is committed to ensuring a whole community approach is considered during all phases of emergency management. The County of Orange is committed to provide the best service to our community members, The County adheres to the policy summarized below:

- Disability will not prevent accessibility to services or facilities.
- County of Orange will not exclude or deny benefits of any sort to people with disabilities and those with access and functional needs.
- All Operational Area and County of Orange jurisdictions shall work to accommodate people with disabilities and those with access and functional needs in the most integrated setting appropriate to their needs.

In addition, considerations for people with disabilities and those with access and functional needs are built into the responsibilities of each member of the EOC organization as described in this plan,

supporting Annexes, and are addressed in supporting Standard Operating Procedures (SOPs) and checklists.

2.2 Direction, Control, and Coordination

All rail emergencies will be handled by the local jurisdiction where the incident occurs. The field level is where emergency response personnel and resources, under the command of the responsible fire agency, carry out tactical decisions and activities in direct response to an incident. SEMS/NIMS regulations require the use of the Incident Command System (ICS) at the field level. The ICS field functions to be used include command, operations, planning/intelligence, logistics, and finance/administration. At the EOC level, the functions to be used for emergency management include management, operations, planning/intelligence, logistics, and finance/administration.

2.2.1 Emergency Responder Notifications

- In the event of a reported rail emergency, the local agency (police, sheriff or fire) dispatcher will immediately notify agencies based on information from the caller, or the railroad dispatcher.
- The Primary Public Safety Answering Point (PSAP), (law enforcement dispatch centers) will notify the owner of the tracks to stop all rail traffic in the affected area.
- The first responder on scene will make a preliminary assessment and notify the local agency dispatch center, giving all information available. The local agency dispatch center will immediately notify agencies according to their established agency standard operating procedures.

2.2.2 The Local Jurisdiction

Under ICS, SEMS and NIMS, a Unified Command allows all agencies with responsibility for the incident, either geographical or functional, to manage the incident by establishing a common set of incident objectives and strategies. This is accomplished without the loss of agency authority, responsibility or accountability. A Unified Command will be used for all rail emergencies.

Primary Public Safety Answering Point (PSAP)

The Orange County Sheriff Dispatch Center or the local municipality police department dispatch center is responsible for, but not limited to:

- Activating the dispatch/notification protocol for appropriate responders.
- Requesting all rail traffic in the affected area be stopped.
- Maintaining communication with law at the incident scene.
- Relaying critical information to responders on their tactical channels.
- Maintaining dispatch communications services for the duration of the incident.

Secondary Public Safety Answering Point (PSAP)

The Orange County Fire Authority, MetroNet Dispatch, or the local municipality Fire Department dispatch center is responsible for, but not limited to:

- Activating the dispatch/notification protocol for appropriate responders.
- Ensuring Police/Sheriff dispatch has stopped all rail traffic in the affected area.
- Maintaining communication with Incident Commander.
- Relaying critical information to responders on their tactical channels.
- Maintaining dispatch communications services for the duration of the incident.

Field Response Activities

The first arriving emergency response unit will establish command and assume the role of Incident Commander. The Incident Commander is responsible for, but not limited to:

- Assuming responsibility for the safety of all emergency responders.
- Assessing the magnitude of the scene and reporting up their organization's chain of command as required.
- Directing and controlling all tactical operations.
- Assigning Command and General Staff as required.
- Assessing the need for additional resources including support for people with disabilities and those access and functional needs.
- Establishing and staffing a Command Post as needed.
- Designating the inner and outer perimeter (emergency site boundary).
- Ensuring notification was made to the National Transportation Safety Board (NTSB).
- Appointing a Public Information Officer and designating a staging area for media representatives.
- Assessing the need to incorporate other response plans in the emergency response, i.e. Hazardous Materials, MCI, Mass Fatality, and Mass Care and Shelter.
- Requesting a liaison from other external agencies such as the rail carrier, Southern California Edison, or American Red Cross.
- Assess if the impacted local jurisdiction's EOC needs to be activated to support the field response.
- Establish a communications plan for communication in the field, EOC, and with other established facilities including the Family Assistance Center (FAC).

2.2.3 Communications

The communications plan provides suggested channels and talkgroups for interoperability, and establishes a Common Command Channel upon initial dispatch to a rail emergency. This communications plan does not eliminate or replace the responding unit's responsibility to communicate with their agency. Most first responders utilize the County of Orange 800 MHz Countywide Coordinated Communications System (CCCS). Exceptions: many Ambulance Providers in Orange County utilize the Med-9 UHF radio channel, and do not have 800 MHz radios. Other exceptions include Amtrak Police and BNSF Police. The Incident Commander should establish a Radio Communications Plan in conjunction with Control One as soon as practicable to provide for smooth coordination with and among incident resources.

Special Considerations

The following special considerations are provided for guidance when establishing a communications plan for a Rail Emergency response.

Control One “Patch”

Control One has the ability to “patch” 800 MHz CCCS talkgroups to specific pre-determined interoperability channels used by non-Orange County 800 MHz CCCS responders. Standing authorizations must be established well in advance of any Rail Emergency response (contact OCSD/Communications to establish authorizations at 714-704-7919). The appropriate patch would immediately be implemented upon request by an Orange County agency. Radio channels are available in the following public safety frequency bands:

VHF Low Band

- LLAW1 (formally CLEMARS) (Law enforcement only)

VHF High Band

- OC Access
- VLAW31 (Law enforcement only)

Note: Local Amtrak Police and BNSF Police radios are programmed with both of these channels for interoperability with Orange County public safety.

UHF

- OC Access
- CLEMARS (Law enforcement only)
- Med-9 (Medical only) - see note below

800 MHz

- OC Access
- CLEMARS (Law enforcement only)
- FIREMARS (Fire/EMS only)
- ITAC 1 through 4

Note: When medical transport is part of the Response, the IC should consider having Control One “patch” the appropriate 800 MHz Talkgroup(s) to the “Med-9” UHF channel.

2.2.4 Evacuation

When evacuation orders are determined to be a safer alternative to sheltering in place based on the advice of appropriate advisory agencies, the official(s) recommending the evacuation will establish an evacuation area clearly understandable to the general public. This information will then be provided to the Public Information Manager for rapid dissemination through all available and accessible means.

2.2.5 Public Notification and Public Information

The Joint Information System Annex was created so all jurisdictions can conduct the public information function and provide these essential services during any emergency. During a rail emergency, this includes collaboration required by the multiple organizations and jurisdictions that will work together on the rail incident. Due to the multiple agencies responding together from all levels including the rail carrier, local jurisdiction, County and Federal agencies, NGOs and possibly the State, establishment of a

Joint Information Center is highly recommended to provide timely, accurate, wide-reaching and simple to understand crisis communications to both the media, and the public. Procedures can be obtained from the Orange County Operational Area-County of Orange, Joint Information System Annex.

Dissemination Methods

Dissemination of information or protective actions will be made using a combination of redundant systems to ensure residents receive and understand the information being provided. Additionally, considerations should be made for people with disabilities and those with access and functional needs by providing as many opportunities as possible for an end user to receive the message (for example having an interpreters at press conferences). These systems may include:

- AlertOC, Orange County's mass notification system, using:
 - Phone calls
 - TTY/TDD
 - E-mail
 - Text Messages
- Media alerts, press releases
- Press Conferences
- Broadcast and cable television
- Radio
- Social media, such as Twitter and Facebook
- 211 Orange County, a non-emergency Information Line
- Route alerting – vehicle-mounted public address systems
- Emergency Alert System (EAS)

The Emergency Alert System (EAS) is designed for the broadcast media to disseminate emergency public information through commercial broadcast stations. Orange County relies on KWVE-107.9 FM as its Local Primary-1 EAS station. The Local Primary 2 back-up is located in the Communications Center (Control One) at the Loma Ridge facility.
- Service Providers established in the community can disseminate information to people with disabilities and those with access and functional needs
- Telephone public information hotlines
- Web sites (Section 508 compliant)

2.2.6 Medical and Fatality Operations

Life safety is the primary objective. Rail emergencies with multiple victims will utilize the Orange County Mass Casualty Incident (MCI) plan. In the event the rail accident involves multiple deceased persons, the Orange County Sheriff Department, Coroner Division will coordinate based on the number of casualties. If warranted, the Orange County Mass Fatality Plan will be implemented.

2.2.7 Family Assistance Center

Under the rail passenger Disaster Family Assistance Act of 2008, the NTSB coordinates Federal government resources to support the passenger rail carrier to establish both a Family Assistance Center (FAC) and a Joint Family Support Operations Center (JFSOC). These centers are established to provide

services for victims and their families. Specifically, the FAC provides for the immediate and short-term needs of family members. The JFSOC serves as the single collective point where participating organizations plan, coordinate, and execute response operations utilizing all available resources. These services include crisis intervention, medicolegal/forensic services, communications with other government entities, and translation services. These centers should be established and be able to provide services and accommodations for people with disabilities and access and functional needs. In order for these centers to operate sufficiently, local, county and state agencies may be requested to provide personnel for augmentation of staff positions at the FAC or JFSOC with representatives from law enforcement, coroner services, local and/or EOC Liaison, Public Information Officer and other support positions as determined by the FAC/JFSOC Director. Chapter 5 of this Annex contains the Federal Family Assistance Center guidance for Rail Passenger Disasters. This guidance as well as the Orange County Operational Area/County of Orange Mass Care and Shelter Annex should be utilized when a Family Assistance Center is being implemented.

2.2.8 Local Jurisdiction EOC Activation

If the rail emergency is severe enough, the Incident Commander may request the activation of the jurisdiction's Emergency Operations Center (EOC). The local EOC serves as the centralized point to manage overall city response to major disasters. The EOC operates under SEMS and NIMS. EOC staff coordinates interdepartmental activity, implements city policy, determines the mission and priorities, engages in long range planning and coordination with outside agencies, and provides direction and authority to act. The EOC serves as the link between the City and outside resources. The local jurisdiction Emergency Operations Center is responsible for, but not limited to:

- Maintaining communication with the Incident Commander at the scene and activated Department Operations Centers (if activated) for coordination and support.
- Assisting with Alert and Notification of surrounding areas utilizing AlertOC, or other mass notification system such as the Emergency Alert System (EAS).
- Coordinating public information with the JIC.
- Liaison and assist the rail carrier establishing a Family Assistance Center (FAC).
- Coordinating State and Federal support if required, through the Operational Area EOC.
- Verifying identification of appropriate EOC response personnel as required.
- Collecting, analyzing and disseminating all emergency information.
- Assisting the ICP with notifications.

At the field level, all departments and agencies will use ICS to standardize the emergency response and report emergency related information to the emergency management organization in the City's EOC. In some instances, communication and coordination between the field and the City EOC may take place through Department Operations Center.

Emergency Proclamation

A local proclamation may be made by the local jurisdiction as specified in the local jurisdictions' emergency ordinance. The Orange County Fire Authority is designated as the Director of Emergency Services for Orange County unincorporated areas and may request a Proclamation from the Chair of the County Board of Supervisors.

If the emergency incident involves capabilities beyond the jurisdiction's capability, or a County Proclamation or Gubernatorial Proclamation is requested, the jurisdictions' EOC will request the OA EOC to activate. Information on the proclamation process can be obtained from the jurisdiction's Emergency Operations Plan (EOP) or the Orange County Operational Area EOP.

2.2.9 Operational Area (OA) Emergency Operations Center

The Operational Area EOC may activate during a rail emergency to provide support and coordination. Activation should be considered whenever one or more of the following apply to the incident:

- There is a possibility the incident will escalate.
- There is a possibility that the Operational Area's resources may be overtaxed and/or exhausted, requiring the activation of mutual aid.
- The number of involved agencies, departments, and/or organizations may require a centralized coordination location.
- Protective and/or response measures being implemented are of significant magnitude.
- There is a possibility for the involvement of external agencies/organizations in the response.
- The County will proclaim an emergency proclamation.
- The County is requesting a state of emergency proclamation from the governor.
- There is a request to activate the hotline and publish hotline phone number via advisories and press releases for individuals needing evacuation assistance.
- There is a need to open a Family Assistance Center or shelter to accommodate the affected population.
- There is a need to establish a Joint Information Center to coordinate disaster information.
- There is a need for the coordination of information with the Regional Emergency Operations Center (REOC) and other partner agencies.

2.3 Organization, Roles and Responsibilities

2.3.1 Emergency Organization Functions and Concepts

This section describes the organization of the Orange County Operational Area and County of Orange EOC and includes clear descriptions of each position role and responsibility. This Annex should be used in conjunction with the Orange County OA and County of Orange EOP and other supporting Annexes. This Annex will indicate specific actions associated with a rail emergency.

SEMS and NIMS require five functions: Command/Management, Operations, Planning/Intelligence, Logistics, and Finance/Administration. The term Command is used in the field and Management is used in multiagency coordination centers (e.g., EOCs). These functions are the basis for organizational structure in the County of Orange EOC organization:

2.3.2 Management Section

The Operational Area and County of Orange EOP describe in great detail how the management staff including the Director of Emergency Services, the Operational Area Coordinator, Policy Group and other positions work together.

Since a rail incident will likely include mass casualty or hazardous materials incident the DES and OAC positions are assigned to the Orange County Fire Authority (OCFA) in response to a rail emergency. A Unified Command approach consisting of fire, law and health care may be established based on incident objectives. The Unified Command will provide directions to the Policy group, and Section Chiefs. The DES/OAC or Unified Command has the following general responsibilities to consider during a rail emergency in order to establish priorities and objectives for general staff:

- Responder and public safety.
- Prioritization of resources.
- Coordination and communication with state and federal agencies.
- Establishment of communications and liaison with external organizations.
- Proclamation of Local Emergency.
- Establishment of EOC objectives for EOC staff based on the complexity of the event.
- Coordination of public information and establishment of a Joint Information Center.

Public Information Manager (PIM)

The Orange County Fire Authority will be assigned as the Public Information Manager (PIM) for a Rail Emergency. The Public Information Support Staff will have representatives from other jurisdictions within the County and will be coordinated by the County Executive Office, Public Information Office.

The PIM at the OA EOC and the affected jurisdictions Public Information Officers (PIO) will have multiple responsibilities to include:

- Assist in warning and providing information to the public.
- Provide continual incident updates to the media.
- Monitor rumors and provides information to correct misinformation.
- Implement the Joint Information System Annex.
- Assist in the establishment of a Joint Information Center (JIC), if warranted.
- Support a JIC with constant flow of two-way communications.

If established, the PIM will send an Assistant Public Information Officer to the JIC, and Family Assistance Center (FAC) to represent the OA EOC.

- All agency Public Information Officers (PIO) will be notified of the Joint Information Center (JIC) location, and they will be encouraged to participate with the JIC.
- The PIM will make every effort for communications to be accessible to those individuals with disabilities, access and functional needs.

Agency Liaisons (Private, State and Federal)

Rail Carrier

The Rail Carrier assumes the responsibility of notifying the National Transportation Safety Board (NTSB), Railroad Police, the Federal Railroad Administration (FRA), the owner of the train, the owner of the tracks, Transportation Security Administration (TSA) and other officials. These agencies shall be provided the contact information for the local EOC. The local EOC will be in constant communication

with the command post. If the incident is of catastrophic scale and the Operational Area (OA) EOC is activated, this coordination with federal agencies, will occur through the OA EOC. The Carrier will:

- Designate a representative(s) to liaison with the Emergency Operations Center for a briefing on the incident.
- Designate a staging area for survivors and their families and provide for their needs and comfort including to those with disabilities, access and functional needs.
- Designate a spokesperson and have him/her coordinate with the JIC operation.
- Designate a telephone number as a point-of-contact for inquiries from the public, families, and communicate this number to the JIC for dissemination to the media.
- Establish a Family Assistance Center in conjunction with the NTSB.

Federal Railroad Administration

The Federal Railroad Administration (FRA) was created pursuant to section 3(e) (1) of the Department of Transportation Act of 1966 (49 USC app. 1652).

- Its purpose includes: “to promulgate and enforce rail safety regulations and consolidate government support of rail transportation activities.”
- The FRA will work in conjunction with the NTSB and oversee the rail side of regulations, after action reports, and findings pertaining to the accident. The FRA may send an investigator to work in conjunction with the NTSB.

National Transportation Safety Board (NTSB)

The National Transportation Safety Board (NTSB) has federally mandated responsibilities and will:

- Investigate a rail incident including any accident involving a passenger or employee fatality, or any accident in which damage exceeds \$150,000.00.
- Investigate such accidents and report the facts, conditions, and circumstances relating to each accident and the probable cause.
- Dispatch a “Go-Team” to assist in the investigation, when necessary.
- Provide an Investigator in Charge (IIC), who organizes, conducts, and controls the field phase of the investigation. The IIC, “shall assume responsibility for the supervision and coordination of all resources and of activities of all personnel, both NTSB and non-NTSB, involved in the onsite investigation.” (Title 49-Transportation, Chapter VIII- NTSB, Part 831.8).
- Establish a FAC in conjunction with the rail carrier.
- Release the wreckage, records and cargo.
- Release the remains of the victims.
- Release information during the field investigation, limited to factual developments through NTSB members present at the accident scene, the representative of NTSB’s Public Affairs Office, or IIC.
- Provide the official “Accident Report.”
- Provide assistance to the local community as necessary.

2.3.3 Operations Section

The Operations Section is responsible for directly supporting Incident Command (when applicable) in supporting tactical operations at the incident. The EOC Operations Section may also serve as a conduit to support communications and coordination between Incident Command at the local level.

Fire and Rescue Branch

The Fire Branch is responsible for, but not limited to:

- Coordinating requests and needs to support search and rescue operations.
- If this rail emergency is a mass casualty incident (MCI), support the implement the activation of the MCI plans.
- Identifying, securing, and managing necessary resources as requested.
- Utilizing technical representatives and resources available from other agencies.
- Supporting the coordination efforts to stabilize any cargo which may contain hazardous materials and liaison with the carrier to effect the safe removal from the scene upon clearance by investigative agencies.
- Coordinating with Public Health regarding environmental issues.
- Coordinating with the Coroner on any recovery operations and/or movement of deceased persons during rescue operations following the Coroner Mass Fatality Plan.
- Providing assistance and support services to state and federal agencies for the duration of the incident.

Law Enforcement and Traffic Control Branch

The local law enforcement agency will be the lead police entity and work in conjunction with other law enforcement agencies as appropriate. Law Enforcement is responsible for, but not limited to:

- Mutual Aid through pre-established protocols and procedures.
- Supporting the local law agency with establishing an inner and outer perimeter in conjunction with the Incident Commander.
- Initiating preliminary incident investigation, evidence preservation and collection, incident documentation.
- Supporting the field with limiting scene access by providing additional personnel and resources.
- Activating traffic and crowd control systems.
- Supporting establishing a traffic plan and emergency vehicle ingress and egress, as required.
- Coordinating activities with the local EOC and liaisons.
- Supporting the field with maintaining law and order by providing additional personnel or resource.
- Supporting evacuations as necessary.
- Ensuring the appropriate agency obtains a passenger manifest.
- Coordinating with the Orange County Transportation Authority for accessible bus transportation of non-injured passengers.
- Providing storage facility security in the event the carrier must move cargo for safe keeping.
- Assisting with body recovery and identification as needed or requested by the Coroner.
- Coordinating security of the emergency site with the National Transportation Safety Board (NTSB).
- Ensuring the required actions for the post-accident alcohol/drug test when required by US Dept. of Transportation for those possessing a commercial vehicle license are initiated and coordinated.

- Supporting the lead law agency in investigating or securing the crime scene following a criminal act.
- Coordinating with the rail carrier police department (Amtrak, BNSF).

Coroner

The Coroner is in charge of fatalities, and is responsible for determining cause and manner of death as well as victim identity. Identification is a complicated, lengthy and sensitive issue. Positive identification is important not only to the on-going investigations, but is essential to surviving families. Coroner operations take place in three main areas, the scene, and the morgue and at the FAC and include the following operations:

- Body recovery and property/evidence collection take place at the scene.
- Post mortem, examination of the remains including radiography, fingerprinting, dental exam, photography, pathology and DNA specimen collection take place in the morgue.
- The collection of ante mortem information from family members including personal articles and medical information takes place at the FAC. Notification of death takes place at the FAC.
- Positive identification by the analysis of post mortem information as compared to ante mortem information generally takes place at the morgue, but could take place at another location.

If required, the Orange County Sheriff's Department, Coroner Division will activate the Mass Fatality Plan and Coroner Mutual Aid. If required, additional resources may be requested including federal resources such as the Department of Defense, Disaster Mortuary Operational Response Teams (DMORT), FBI Emergency Response Teams and the NTSB, Transportation Disaster Assistance. In the OA EOC, the Coroner position may support the following actions by coordinating Coroner Mutual Aid:

- Performing body recovery and identification operations.
- Providing victim identification information to the JIC.
- Approving request for federal assistance from the DMORT.
- Providing regular briefings to the families at the FAC.
- Providing staff support to the JFSOC.
- Providing information to the JIC.

Health and Medical Branch

The Orange County HCA has primary responsibility to monitor and protect the public health of the community. Their roles and responsibilities may include:

- Supporting an MCI response and medical surge.
- Assessing environmental health hazards to the community.
- Providing environmental hazard management to the incident operations.
- Activating the Emergency Worker Exposure Control Coordinator (EWECC) position within the branch If required to monitor emergency worker exposure for rail emergencies involving hazardous materials.

Care and Shelter Branch

Rail Passenger carriers are statutorily required to provide the location of a FAC and coordinate efforts with the American Red Cross (ARC), which is generally established at hotels or similar facilities. The FAC is designed to meet the needs of the family members by providing for their psychological and physiological needs. The EOC Manager or Care and Shelter Branch Director will consider activating the Disabilities Access and Functional Needs Group Supervisor to support the needs of people with disabilities access and functional needs affected by the emergency incident.

American Red Cross

The Federal Family Assistance Plan Rail Passenger Disasters (2010) assigns responsibility to the ARC to support a FAC. The following items should be implemented:

- Coordinating and management of the numerous organizations and personnel offering counseling, religious and other support services to the operation.
- Coordinating provision of mental health counseling services to family members.
- Ensuring the provision of appropriate psychological support to the staff of all responder organizations to the incident.
- Employing an accounting system to record cost data by specific categories.
- Coordinating childcare and spiritual services.
- Coordinating the delivery of crisis health support to family members, to include those that do not travel to the incident site.
- Arranging suitable inter-faith memorial service (if applicable).

The ARC provides a representative to the JFSOC. Additional information regarding JFSOC operations are found in the Chapter 5.

2.3.4 Planning/Intelligence Section

The Planning/Intelligence Section is responsible for **Information Collection, Analysis, and Dissemination** of situational information pertaining to the incident. The Planning/Intelligence Section prepares and documents EOC Action Plans and incident maps, and gathers and disseminates information and intelligence critical to the incident.

2.3.5 Logistics Section

Activities for the Logistics Section will follow the duties and guidelines outlined in the OA EOP. Coordinate with the Disabilities and Access and Functional Needs (DAFN) Group Supervisor on any identified resource needs which may include the areas of:

- Transportation.
- Communications support (i.e. interpreters).
- Supplies and equipment replacement.
- Personal assistant services.
- Administrative support.
- Requests for Functional Assessment Service Teams (FAST).

2.3.6 Finance and Administration Section

Activities for the Finance and Administration Section will follow the duties and guidelines outlined in the OA EOP.

Chapter 3 Plan Development and Maintenance

3.1 Overview

With each disaster, emergency management professionals worldwide gain experience and knowledge that when shared can improve incident response and recovery. The County/OA emergency managers and staff may receive “lessons learned” from updated State and Federal regulations or guidelines, conferences and seminars, as well as training and exercises.

This section addresses the maintenance of the County/OA Rail Emergency Response Annex, as well as, training and exercises designed to facilitate efficient recovery operations.

3.2 Plan Maintenance

This Annex was created by a multi-discipline planning team. Development of this Annex allowed for multiple agencies to share knowledge, experience, and information on resources available to address emergency response and recovery needs.

The County/OA Rail Emergency Response Annex will be reviewed bi-annually or as necessary following an actual or training event to ensure plan elements are valid and current. The Orange County Sheriff’s Department, Emergency Management Division will lead the responsible departments in reviewing and updating their portions of the annex as required based on identified areas for improvement experienced in drills, exercises or actual occurrences. The Orange County Sheriff’s Department, Emergency Management Division is responsible for making revisions to the County/OA Rail Emergency Response Annex that will enhance the conduct of response operations. The Emergency Management Division will prepare, coordinate, publish and distribute any necessary changes to the annex to all entities as shown on the record of distribution list of this County/OA Rail Emergency Response Annex.

3.3 Training and Exercises

The objective of the Orange County Operational Area is efficient and timely disaster preparedness, response, recovery and mitigation. Because these phases are intertwined, the County of Orange and the Orange County Operational Area Emergency Operations Plans are the first step towards this objective. As a compliment to the County of Orange and Orange County Emergency Operations Plans, the County/OA Rail Emergency Response Annex is the second step toward this objective. However, planning alone will not accomplish preparedness for recovery operations. Training and exercises are essential at all levels of government to make response personnel operationally ready.

The best method of training staff for response operations is through exercising. Exercises allow personnel to become familiar with the procedures and systems, which will actually be used during response.

As a critical element to ensuring the success of the County/OA Rail Emergency Response Annex, training must include both classroom training as well as the hands on experience provided by drills and exercises.

Chapter 4 Authorities and References

The following Authorities and References related to this annex are listed below:

4.1 Federal

- 29 CFR, Part 1910, Occupational Safety and Health Standards.
- Americans with Disabilities Act of 1990, 42 USC, as amended, 2008.
- Federal Family Assistance Plan for Rail Disasters, 2010.
- IV.49 CFR, Part 831, Accident/Incident Investigation Procedures.
- Rail Passenger Disaster Family Assistance Act, 2008.
- Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 (Public Law 93-288, as amended).

4.2 State

- California Civil Code Sections 54 through 55.2.
- California Emergency Services Act (Chapter 7 of Division 1 of Title 2 of the Government Code), 2009.
- California Fire Service and Rescue Emergency Mutual Aid Plan.
- California Hazardous Materials Incident Contingency Plan.
- California Health and Safety Code, Division 20, Chapter 6.5, Sections 25115 and 25117, Chapter 6.95, Sections 2550 et seq., Chapter 7, Sections 25600 through 25610, dealing with hazardous materials.
- California Law Enforcement Mutual Aid Plan.
- California Master Mutual Aid Agreement.
- California State Emergency Plan, 2009.

4.3 County

- County Of Orange And Orange County Weapons of Mass Destruction (WMD) Annex, Jan. 2011
- County of Orange Emergency Operations Plan 2009.
- Orange County 800 M Hz CCCS Standard Operating Procedures.
- Orange County Code, Title 3, Division 1 (Emergency Services).
- Orange County Emergency Medical Services Mass Casualty Incident Plan, May 2011.
- Orange County Fire Authority, Mass Casualty Incident Response Plan.
- Orange County Fire Chiefs Association Hazardous Materials Emergency Response Plan.
- Orange County Fire Service Operational Area Mutual Aid Plan, Dec. 1, 1997.
- Orange County Law Enforcement Mutual Aid Contract, January 2010.
- Orange County OA Tactical Interoperability Communications Plan (TICP), May, 2010.
- Orange County Operational Area Agreement, 1995.
- Orange County Operational Area Emergency Alert System (EAS) Plan, May 2010, Revised.
- Orange County Operational Area Emergency Operations Plan 2008.

- Orange County Operational Area Evacuation Annex 2012.
- Orange County Operational Area Joint Information System Annex, February 2012.
- Orange County Operational Area Mass Care and Shelter Annex, 2008.
- Orange County Ordinance 95-870 creating the Orange County OA.
- Orange County Resolution, November 28, 1950, adopting the California Master Mutual Aid Agreement.
- Orange County Sheriff's Department, Coroner Division, Mass Fatalities Response Plan, 2010.

Chapter 5 Appendices

The following appendix has been added to the Rail Emergency Annex to provide guidance for the local jurisdiction to understand what the federal agencies and the passenger rail carrier may do following a rail emergency. The document is intended to complement existing plans and identify any support required during the planning process.

Family Assistance Center Operations

The Family Assistance Center (FAC) is the focus of services for family members when they travel to the accident location. FACs are designed to meet the immediate and short-term needs of family members: safety, security, physiological needs (food, sleep), information (about the victim recovery and identification process, and the investigation), and crisis/grief counseling. In addition, family members may be interviewed to gather ante mortem information about the victims and submit DNA samples to facilitate victim identification. The rail passenger carrier is required to provide the FAC location and shall execute any associated contract or short term lease to secure and use a FAC location. Most FACs are established at hotels or similar facilities. Consideration should be given to a facility with multiple meeting rooms, a large ballroom, up-to-date information technology infrastructure and food services. Arrangements are coordinated by the rail passenger carrier and the National Transportation Safety Board (NTSB). Considerations for obtaining a facility which is accessible by the whole community including people with disabilities and others with access and functional needs.

The NTSB Transportation Disaster Act (TDA) Director manages FAC operations or assigns a designee in her/his absence.

Staff present at the FAC should include:

- Rail passenger carrier support team personnel and their associated management team.
- NTSB TDA staff.
- Local law enforcement.
- American Red Cross personnel.
- Coroner staff.
- Personnel designated by the Coroner to conduct ante mortem interviews.
- Personal effects management contractors working for the rail passenger carrier.
- Local support agency personnel.

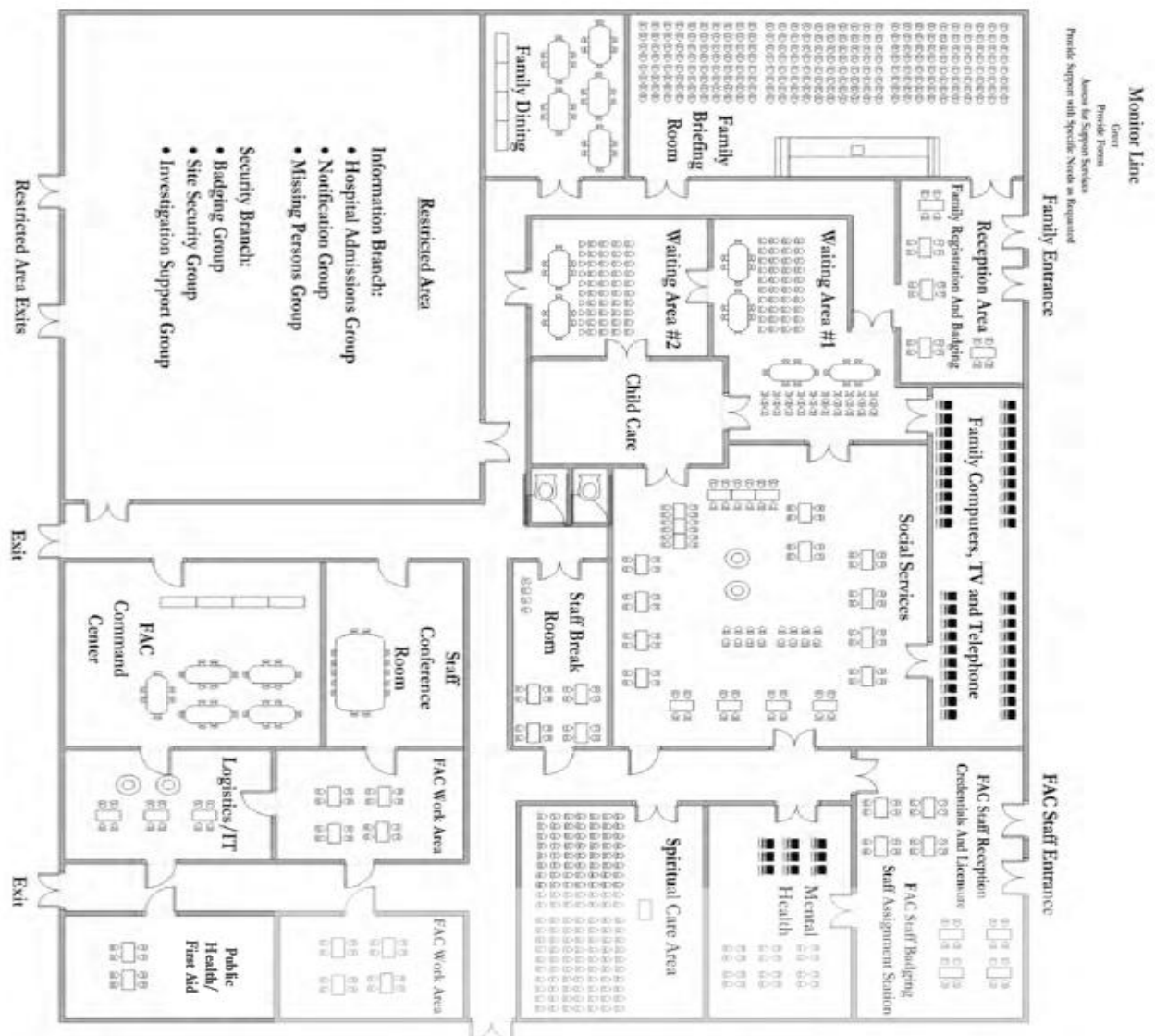
A number of critical functions will take place at the FAC and must be closely coordinated; they include the following:

- Safety and security, including badging of staff and family members.
- NTSB daily briefings typically held twice daily.
- Ante mortem interviews conducted by the medical examiner personnel or their designee.
- Spiritual care, crisis counseling and temporary childcare (coordinated by the American Red Cross).

- Death notifications by the Coroner.

Typically, the FAC will remain operational until the decedents have been identified, or until families are notified that the identification process will continue for an extended period of time. If this should occur, families will be contacted at home regarding positive identifications. It is essential that each agency in the FAC understand its role in the support of families. Not all family members will travel to the FAC. If there are family members already residing in the accident city, they will most likely visit the FAC to receive updates at the briefings and then return home. Other family members will participate in the briefings via a telephone conference bridge.

Sample Family Assistance Center Room Schematic



Joint Family Support Operations Center

The Joint Family Support Operations Center (JFSOC) is an important element in the control and coordination of the responses and resources of supporting organizations involved in a rail passenger accident.

The JFSOC is a central location where participating organizations are brought together to monitor, plan, coordinate, and execute a response operation maximizing the utilization of all available resources. Communication and sharing of information continue to be challenges to a successful emergency response. The JFSOC is designed to address these challenges. Organizations normally involved in the JFSOC are the following: NTSB, rail passenger carrier, the American Red Cross, local government and law enforcement, and supporting Federal agencies. Depending on the extent of the disaster, other organizations may also be involved in the JFSOC.

The JFSOC:

- Serves as the central point for coordination and sharing of information among participating organizations.
- Monitors ongoing family support activities and tracks mission activities of each organization, such as the status of the available resources.
- Maintains a current list of locations and key telephone numbers of participating organizations and personnel.
- Manages and coordinates requests for services.
- Maintains a daily journal of organizational activities and responses.

Agency representatives assigned to the JFSOC are responsible for the following tasks:

- Maintain current status of family support activities.
- Prepare information for the NTSB family web site.
- Provide information for the daily family briefing/conference bridge.
- Brief participating agencies on activities concerning family support on a daily basis.
- Coordinate and share information among all organizational representatives.
- Maintain locations and telephone numbers of organizational entities along with key personnel (FAC, organizations, local law enforcement, local government, and etc.).
- Maintain the status and location of injured victims.
- Maintain the status of victim identification effort utilizing information provided by medical examiner personnel or their designee.
- Update information on numbers of families at the accident city and projected departures/arrivals (24/48 hours).
- Track the progress of ante mortem interviews and ante mortem data collection.

A rail passenger accident may take place anywhere, from an isolated area to a major metropolitan region. It is necessary to remain flexible in planning the location of the JFSOC, taking into consideration

the location and the severity of the accident. The location of the JFSOC will be determined on the basis of available space, such as hotels, local government buildings, or mobile command posts.

The rail passenger carrier is responsible for securing space to accommodate family members, the FAC, and the JFSOC. The involved rail passenger carrier should plan on securing a hotel area that can accommodate the people, equipment, and activities in the JFSOC. Although hotel space for family members and the FAC will be at a premium, the JFSOC should be located in the same hotel. A small ballroom or large conference room is appropriate. Should the rail carrier have difficulty securing space, the NTSB will contact local authorities to determine the availability of suitable space.

The following is a general description of the duties and responsibilities of agency representatives assigned to the JFSOC:

Coordinator: The JFSOC Coordinator represents the NTSB and is charged with managing the day-to-day activities of the JFSOC. The coordinator may: assign responsibilities to JFSOC members; facilitate the exchange of information among the JFSOC participants; ensure critical information is kept current; inform other participants of significant developments; collect information that may be used for family briefings; ensure individual logs are kept current; coordinate with NTSB headquarters regarding information to be placed on the Board's special family web site; and other duties relating to the specific requirements of the accident response.

Deputy Coordinator: A Deputy Coordinator may be designated to assist the Coordinator. The Deputy Coordinator may be from the rail carrier or from the local emergency management agency.

Administrative Officer: An Administrative Officer will assist the Coordinator with administrative functions, such as preparing drafts of documents, collecting and posting of logs, assembling clips of media coverage of the accident, providing supplies, and other duties relating to the specific requirements of the accident response.

Rail Passenger carrier representative: The rail passenger carrier representative serves primarily in a coordinating role for the carrier. Responsibilities include: passing along information to the carrier's command center regarding positively identified passengers (after families have been notified); addressing questions related to current and future support provided to families by the carrier; providing updates regarding other agencies' current/future plans and developments; scheduling meetings and related agendas; maintaining a daily log; monitoring status of injured victims and numbers of family members on and off site; providing information for daily briefings to family members; and updating other JFSOC participants on the carrier's activities and developments.

Local government representative: The local government representative is the coordinating point for JFSOC participants on issues of security of the morgue, FAC, hotels for family members and other designated sensitive areas. The representative is also responsible for keeping his/her organization informed of family affairs activities and meetings; updating other JFSOC participants on the local

government's activities and developments; maintaining a daily log; providing information for daily briefings to family members; identifying local assets and resources that can be utilized to support the operation; and assisting other participants in their understanding of the local community and their leaders.

Coroner representative: The Coroner representative serves as a liaison between the victim identification activities at the morgue, the ante mortem interview process at the FAC, and the DMORT FAC team. They may also provide information on the victim identification process at the family briefings.

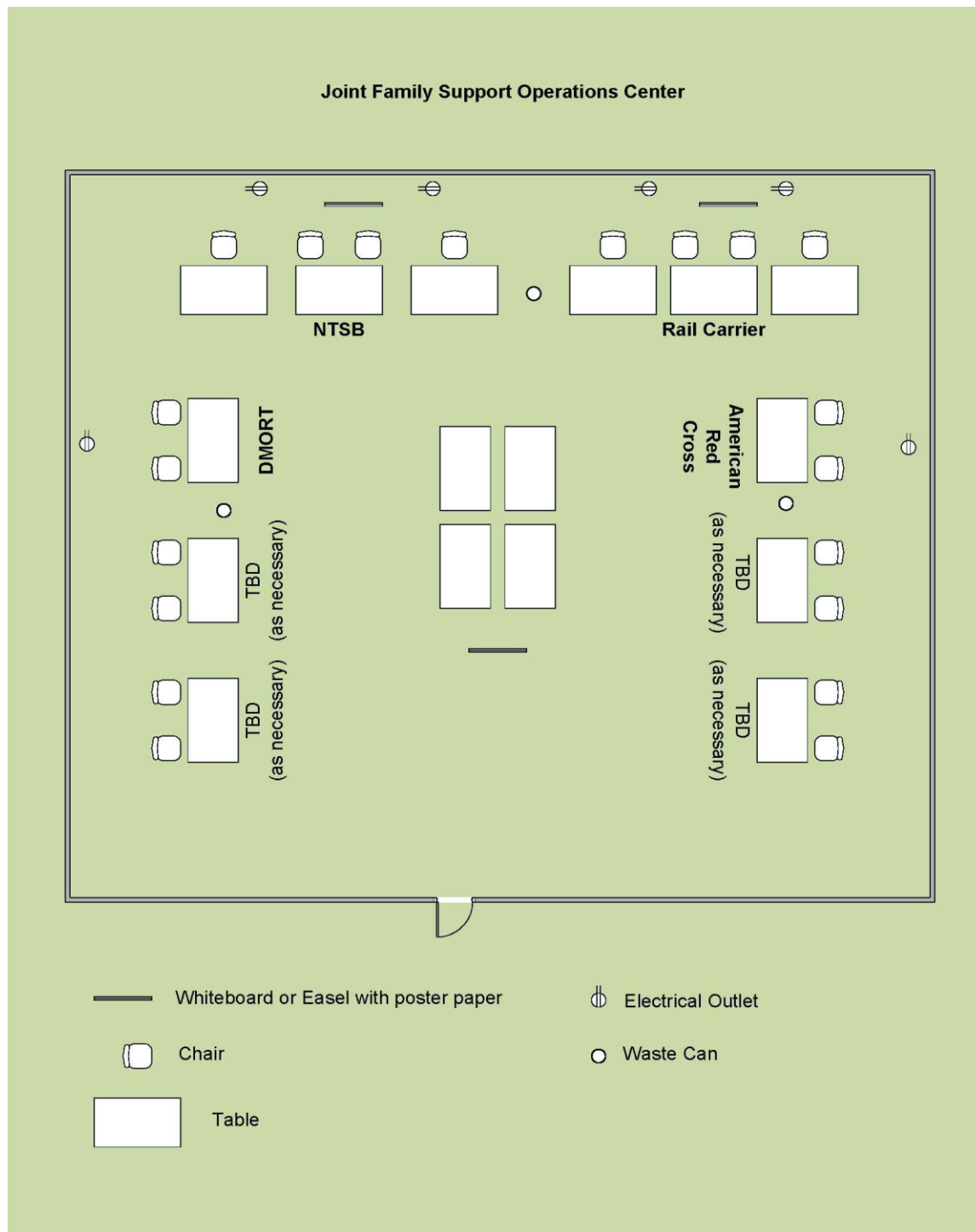
American Red Cross representative: The American Red Cross representative assigned to the JFSOC coordinates the American Red Cross' operations in the FAC and the staff processing center. Responsibilities include: responding to questions that relate to current and future support provided to families and support workers; answering questions related to persons and organizations who want to volunteer services or support; informing the American Red Cross of scheduled meetings; maintaining a daily log; monitoring status of support personnel in the FAC and other sites; answering or redirecting calls from family members who may be off site; providing information for daily briefings to family members; and updating other JFSOC participants regarding operational activities and developments.

Department of State (DOS) representative (if required): The DOS representative serves in a coordinating role between the JFSOC and the DOS. The representative will coordinate issues involving foreign passengers and the support they will need from DOS, the victim's embassy/consulate, and other participants of the JFSOC. Other tasks include maintaining a daily log, monitoring status of foreign victims and their families, providing advice on cultural issues; answering or redirecting calls from foreign government officials, providing information for daily briefings to family members, and updating other JFSOC participants on the organization's activities and developments. If foreign consulate officials participate in the activities of the JFSOC, the DOS representative will serve as their sponsor.

Department of Justice (DOJ)/Federal Bureau of Investigation (FBI) Office for Victim Assistance (OVA) representative (if required): DOJ/FBI OVA will only be involved in the JFSOC when the cause of the disaster is suspected to be of criminal intent. The representative serves primarily in a coordinating and informational role for DOJ/FBI.

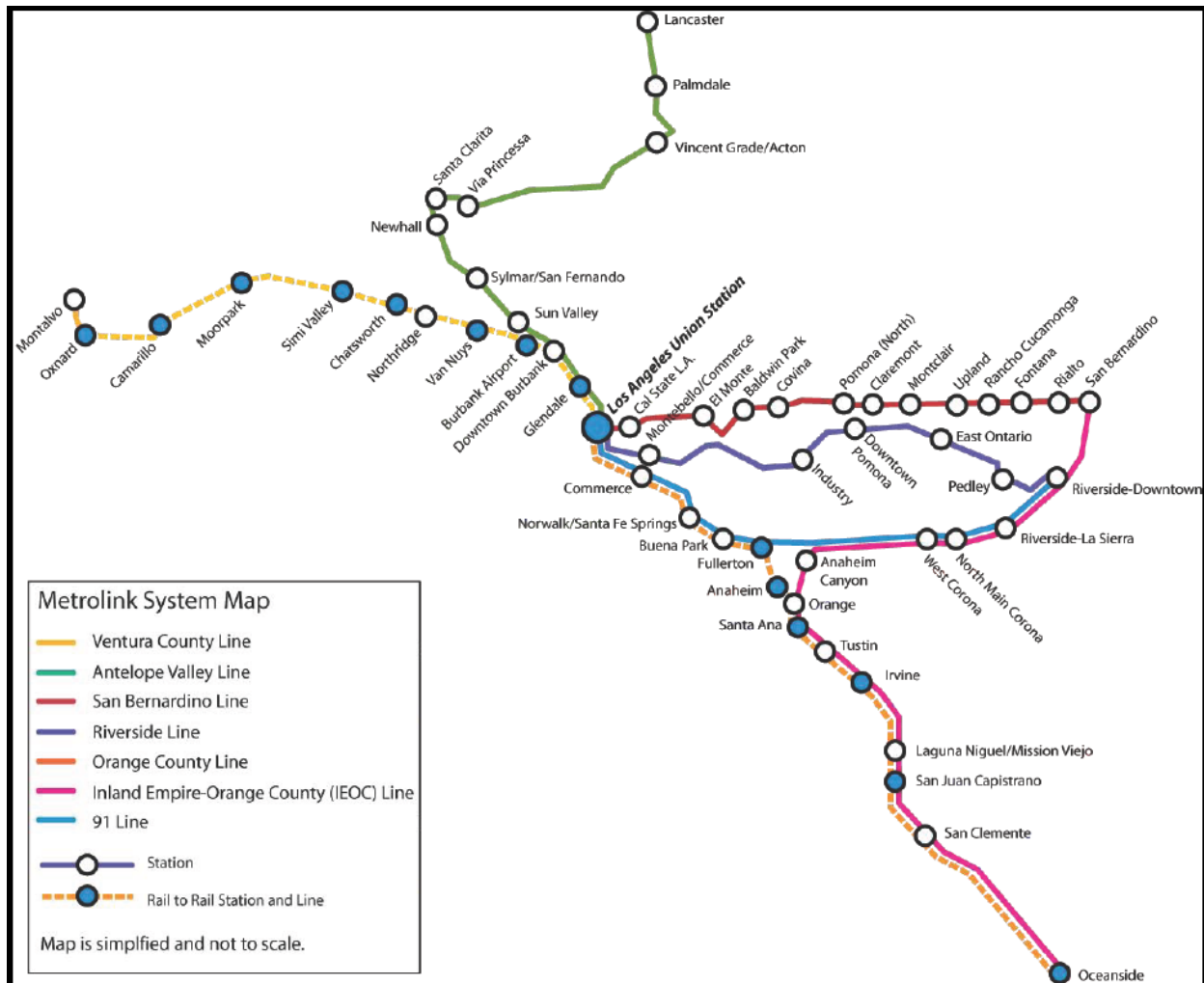
Federal Emergency Management Agency (FEMA) representative (if required): The FEMA representative is not normally involved in the JFSOC, unless the disaster requires substantial Federal government assistance. For example, a disaster that occurs in a highly populated area causing severe structural damage and a substantial number of casualties will require a FEMA representative at the JFSOC. The representative will be primarily responsible for coordinating the local and state emergency management agency efforts with the family support operation.

Federal Sample of a JFSOC Schematic



Chapter 6 Attachments

6.1 Attachment A- Map of Orange County Rail Lines



6.2 Attachment B-Acronyms

ADA	Americans with Disabilities Act
ARC	American Red Cross
BNSF	Burlington Northern/Santa Fe
EAS	Emergency Alert System
CAHAN	California Health Alert Network
Cal OES	California State Office of Emergency Services
CCCS	Countywide Coordinated Communications System
CEO	County Executive Office
CHP	California Highway Patrol
CNG	Compressed Natural Gas
CP	Command Post
DES	Director of Emergency Services
DHS	Department of Homeland Security
DMORT	Disaster Mortuary Operational Response Team
DNA	Deoxyribonucleic acid
DOC	Department Operations Center
DOJ	Department of Justice
DORA	Disease Outbreak Response Annex
DOS	Department of State
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EAS	Emergency Alert System
ECB	Emergency Communications Bureau
EDIS	Emergency Digital Information System
EM	Emergency Management
EMD	Emergency Management Division
EMC	Emergency Management Council
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
FAC	Family Assistance Center
FBI	Federal Bureau of Investigation
FEMA	Federal Emergency Management Agency
FRA	Federal Railroad Administration
GIS	Geographic Information System
HAZMAT	Hazardous Materials
HCA	Health Care Agency

HHS	Department of Health and Human Services
IAP	Incident Action Plan
IC	Incident Commander
ICS	Incident Command System
IIC	Investigator in Charge
JFSOC	Joint Family Support Operations Center
JIC	Joint Information Center
MCI	Mass Casualty Incident
MMRS	Metropolitan Medical Response System
MHOAC	Medical/Health Operational Area Coordinator
NGO	Non-Government Organization
NIMS	National Incident Management System
NTSB	National Transportation Safety Board
OA	Operational Area
OAC	Operational Area Coordinator
OAEOC	Operational Area Emergency Operations Center
OA EOP	Operational Area Emergency Operations Plan
OCC	Orange County Communications
OCEMO	Orange County Emergency Management Organization
OCFA	Orange County Fire Authority
OCHCA	Orange County Health Care Agency
OCIAAC	Orange County Intelligence Assessment Center
OCPW	Orange County Public Works
OCSD	Orange County Sheriff's Department
OCTA	Orange County Transportation Authority
OES	Office of Emergency Services
OVA	Office for Victim Assistance
PSAP	Public Safety Answering Point
PIM	Public Information Manager
PIO	Public Information Officer
REOC	Regional Emergency Operations Center
SEMS	Standardized Emergency Management System
SNS	Strategic National Stockpile
TDA	Office of Transportation Disaster Assistance (NTSB)
TICP	Tactical Interoperability Communications Plan
UC	Unified Command
WMD	Weapon/s of Mass Destruction

6.3 Attachment C-Important Contact Information

MUTUAL AID	Control One	(714) 628-7008
	Fire and Rescue Mutual Aid	(714) 538-3501
	Health Care Mutual Aid	(714) 415-8980
	Law Enforcement Mutual Aid (OCSD Department Commander)	(714) 628-7170
LOCAL RESOURCES	American Red Cross	(855) 891-7325
	AMTRAK Operations Center (24hr)	(800) 331-0008
	Burlington Northern/Santa Fe (BNSF) Railroad Police and Ops Center	(800) 832-5452
	MetroLink 24hr Operations Center	(909) 392-8413
	Orange County Coroner's Office	(714) 647-7411
	Orange County Emergency Management Division	(714) 628-7054
	Orange County Fire Authority Hazardous Material Services	(714) 538-3501
	Orange County Health Disaster Management	(714) 415-8980
	Orange County Intelligence Assessment Center	(714) 289-3949
	Orange County Public Works Operations and Maintenance	(714) 955-0200
	Orange County Sanitation District	(714) 593-7025
	Orange County Sheriff's Department Hazardous Devices Section	(714) 538-2694
	Orange County Transportation Authority	(714) 530-6060
	Orange County Waste and Recycling	(714) 720-1134
	Orange County Emergency Medical Services	(714) 415-8980
	Union Pacific Railroad Police & Operations Center	(888) 877-7267
STATE RESOURCES	California Department of Health Services Duty Officer	(916) 553-3470
	California Emergency Medical Services Authority (EMSA) Duty Officer	(916) 845-8911
	California Highway Patrol, Orange County	(949) 559-7888
	California Office of Environmental Health Hazard Assessment	(951) 943-1582
	California Warning Center	(916) 845-8911
FEDERAL RESOURCES	Department of Homeland Security	(310) 477-6565
	Federal Bureau of Investigation	(703) 697-0218
	Federal Emergency Management Agency Region 9	(415) 265-7049
	National Transportation Security Bureau Western Regional Offices	(202) 282-8000
	Transportation Security Administration (24/7)	(949) 862-5534
	U.S. Environmental Protection Agency	(415) 314-7352

Chapter 7 Position Checklists

The following checklists are to be used in conjunction with the position checklists from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklists below contain action items associated directly with a rail emergency and are specific to the OA EOC.

7.1 Rail Emergency Incident Commander Field Responsibilities Checklist

General Responsibilities:

- Assume the responsibility for the safety of all emergency responders.
- Assess the magnitude of the incident and report up their organization's chain of command as required.
- Ensure the rail carrier, Orange County Sheriff's Department OCTA/Transit Police Bureau, State and Federal (NTSB, FBI) agencies with responsibilities related to the incident have been notified.
- Direct and control all tactical operations.
- Assign Command and General Staff as required.
- Assess the need for additional resources.
- Determine the need for, establish, and participate in Unified Command.
- Designate the inner and outer perimeter (emergency site boundary).
- Assess the need to incorporate other response plans in the emergency response including but not limited to Hazardous Materials, MCI, Mass Fatality, Weapons of Mass Destruction and Care and Shelter.
- Appoint a Public Information Officer (PIO), designate a staging area for media representatives and request the PIO to determine if a Joint Information Center is required and ensure information is accessible to people with disabilities, access and functional needs.
- Request the rail carrier to send a liaison to the command post to become a part of Unified Command.
- Request rail carrier to provide a copy of the Passenger Manifest to the Incident Command Post.
- Dependent upon size and complexity of the rail emergency, request the local Emergency Operations Center to activate to support logistics and other requests.
- Establish a Radio Communications Plan as soon as practicable to provide for smooth coordination with and among incident resources.

7.2 Management Section

Director of Emergency Services and/or Operational Area Coordinator

Responsible Agency: Orange County Fire Authority/Law

General Responsibilities:

- Ensure the safety and welfare of all personnel.
- Supervise Command and General Staff.
- The OAC/DES is responsible for ensuring public safety for the people of Orange County. In this capacity, he/she must provide every available resource to ensure the Rail Emergency Annex, in conjunction with other Plans and Annexes, including but not limited to the OA EOP, County of Orange EOP, Mass Casualty Incident (MCI), Mass Fatality Response Plan, Weapons of Mass Destruction, Joint Information System Annex, the Mass Care and Shelter Annex, and the Evacuation Annex are implemented as required during this event.
- Sign emergency documents and provide emergency resources as necessary to meet incident objectives.
- Provide direction to the Policy Group and assignment of objectives to Section Chiefs and General Staff when prioritization and/or policies must be created. In the event of a rail emergency, prioritization may include:
 - Resolving conflicting resources including equipment and personnel.
 - Assisting with communication with local, state and federal agencies.
 - Prioritizing and providing direction and establish policy for mass fatality recovery missions.
 - Providing guidance and prioritization for Family Assistance Center support.
 - Providing public information and Joint Information Center support.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Request an initial situational briefing from the OA Emergency Manager.
- ☐ Coordinate staffing requirements with the EOC Manager in the OA EOC based on the incident complexity.
- ☐ Direct Public Information Manager to activate the Joint Information System Annex, develop a public information strategy including communications for people with disabilities, access and functional needs.
- ☐ Obtain situational awareness briefing from Section Chiefs.
- ☐ Direct the Operations Section Chief and Planning and Intelligence Chief to work with impacted jurisdictions to identify priorities and needs to support victims, survivors and families.
- ☐ Ensure an agency liaison from federal and state response agencies as well as the American Red Cross, rail carrier, and other identified agencies are requested to report to the OA EOC to coordinate support operations.

Policy Group

Responsible Agency: Various agencies and departments (See OA and County of Orange EOP)

General Responsibilities:

- Establish basic policies that govern the manner and means in which the OA will respond to an actual and/or perceived disaster.
- Provide support to the DES/OAC.
- Act as advisors and furnishes the DES/OAC with critical data to view the incident from different perspectives.
- Assist in making executive decisions based on policies of the County of Orange, and/or OA Agreement, or other statute documents.
- Assists the DES/OAC in the development of rules, regulations, proclamations, and orders.
- Convene multi/interagency coordination group(s) as appropriate.
- County Board of Supervisor representatives may assist by providing political liaisons for the OA, especially where issues of resource prioritization and usage are involved.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Request an initial briefing on the situation from the Director of Emergency Services (DES)/Operational Area Coordinator (OAC).
- ☐ Provide input to the DES/OAC on policies or strategies matters requested from the OA EOC Operations Section, impacted jurisdiction or County agency. These may include:
 - Policy and direction for fatality recovery.
 - Support and resource allocation for Family Assistance Centers.
 - Proclamation of Local Emergency.
 - Establishment of a Local Assistance Center ensuring access is available to people with disabilities, access and functional needs.
- ☐ Legal Advisor will prepare an emergency proclamation as directed by the DES/OAC and request the Board of Supervisors to proclaim a Local Emergency, as warranted.

Emergency Operations Center Manager

Responsible Agency: Orange County Sheriff's Department, Emergency Management Division

General Responsibilities:

- Coordinate physical setup and staffing of the EOC.
- Coordinate emergency response activities in support of incident objectives.
- Coordinate with the DES/OAC on activities and possible EOC activation.
- Notify OA jurisdictions, departments, agencies of incident.
- Request assistance from support agencies, specifically a representative from the American Red Cross.
- Maintain communication and coordination between EOC, city EOCs, Regional Emergency Operations Center (REOC) and support agencies
- Establish OA conference calls, as required.
- Communicate with the REOC Duty Officer, and/or State Warning Center.
- Provide guidance to the DES/OAC on plans and actions.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Provide an initial briefing on the situation to the Operational Area Coordinator (OAC)/Director of Emergency Services (DES).
- ☐ Provide direction to the DES/OAC to the level of EOC activation required based on the complexity of the incident.
- ☐ Direct EOC Liaison to notify the OA of an EOC activation utilizing all communication systems including:
 - E-mail
 - WebEOC
 - AlertOC
 - Fax
- ☐ Coordinate with the OAC/DES on staffing requirements in the OA EOC based on the incident complexity.
- ☐ Coordinate with Emergency Management Staff for activation of the appropriate EOC positions including the PIM, Policy Group, Section Chiefs, Branch Directors, the DAFN Group Supervisor and other EOC positions defined.
- ☐ Ensure the EOC Liaison requests an agency liaison from CalOES and American Red Cross. Establish if a federal or any other agency liaisons such as the rail carrier, is required to respond to the OA EOC.
- ☐ Assist in establishing strategies, priorities and policies for emergency response activities specific to the rail emergency.
- ☐ Provide facilitation and guidance relating to items specific to the Rail Emergency Annex, and other plans that may be activated based on the complexity of this incident. This may include the Mass Fatality Response Plan, Joint Information System Annex, Weapons of Mass Destruction Annex, Evacuation Annex, Care and Shelter Annex, and the Recovery Annex.

- ☐ Monitor and provide guidance to the DES/OAC on the how and when to request the Legal Advisor to prepare an emergency proclamation and the process to having the Board of Supervisors proclaim a Local Emergency.

Public Information Manager (PIM)

Responsible Agency: Orange County Fire Authority

General Responsibilities:

- The Public Information Manager (PIM) at the County/Operational Area (OA) Emergency Operations Center (EOC), and the affected jurisdiction Public Information Officers, provide for the release of public information, and update the media, public, and outside organizations on response and recovery efforts. Other duties include:
 - Facilitate the implementation of the Joint Information System (JIS) Annex.
 - Assist in warning and providing information to the public including accessible information for people with disabilities, and those with access and functional needs.
 - Provide continual incident updates to the media and OA jurisdictions.
 - Monitor rumors and provides information to correct misinformation.
 - Assist in the establishment of a Joint Information Center, if warranted.
 - Support a Joint Information Center (JIC) with constant flow of two-way communications.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Request an initial briefing on the situation from the Operational Area Coordinator (OAC)/Director of Emergency Services (DES).
- ☐ Implement the Joint Information System Annex, and if not already established, identify if a Joint Information Center is warranted.
- ☐ Activate PIO support and hotline staff as required.
- ☐ Begin to develop a Public Information Strategy based on the current situation utilizing the responsibilities section above.
- ☐ Assign an Assistant Public Information Officer (PIO) to the Joint Information Center (JIC) when established.
- ☐ Brief Public Information Support Staff on details of the current situation and ensure adequate staffing is available at the Emergency Operation Center (EOC).
- ☐ Monitor rumors and provide information to correct misinformation.
- ☐ Assist in warning and providing information to the public ensuring accessible communications are available to people with disabilities, and those with access and functional needs.
- ☐ Provide continual press briefings and releases to both the media and OA jurisdictions.
- ☐ Participate in all planning meetings and activities.

- ☐ Ensure copies of press releases are distributed to appropriate positions in the Emergency Operations Center (EOC) as described in the instructions over the copy machines within the EOC.

7.3 Operations Section

Law Enforcement and Traffic Control Branch Director

Responsible Agency: Orange County Sheriff's Department

General Responsibilities:

- Plan and coordinate support activities to the National Transportation Safety Board (NTSB).
- Participate in daily NTSB coordination meetings.
- Support the establishment of an inner and outer perimeter to secure the location of the incident.
- Support evacuation efforts as required.
- Support efforts to prevent the disturbance of wreckage and debris except to preserve life, rescue injured, or protect the wreckage from further damage.
- Support the protection and preservation of evidence such as ground scars and marks made by the train.
- Coordinate and support the process to admit public safety personnel access to the wreckage to the extent necessary to prevent loss of life, and/or stabilize HAZMAT.
- Support the Finance Section to obtain records for personnel who responded to the accident site and any reported worker's compensation issues.
- Support local law agencies with traffic management and crowd control plans
- Support field response personnel to maintain law and order.
- Support any law enforcement mutual aid requests. If required, coordinate mutual aid requests with the state law enforcement representative.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Obtain briefing from the Operations Section Chief and receive a briefing from the impacted jurisdiction to determine if there are any mutual aid requests or needs.
- ☐ Support the establishment of an inner and outer perimeter.
- ☐ Support any evacuations necessary based on the location and complexity of the incident. Refer to the Orange County Operational Area Evacuation Annex for detail information surrounding evacuations.
- ☐ Coordinate efforts to restrict scene access to anyone except law, fire, EMS, Medical Examiner and other emergency services personnel as required prior to the arrival of NTSB officials.
- ☐ Coordinate any law enforcement mutual aid resources for evacuation, traffic and perimeter control as needed.

- ☐ Support local jurisdictions by providing law enforcement mutual aid as required.
- ☐ Coordinate damage/safety assessment of evacuated areas.
- ☐ Support re-entry of evacuees to the evacuated areas.
- ☐ Provide the IC with available information to identify and secure safe routes of travel for emergency vehicles both to and from the incident scene.
- ☐ Support the IC in efforts to secure a staging area outside of the inner perimeter.
- ☐ Provide Control One with updates and status of the location and operational status of the staging area.
- ☐ Coordinate the requests for additional personnel, specialized units, and/or other agencies resources as required.
- ☐ Provide a law representative to the Family Assistance Center (FAC), as required.
- ☐ Support hospital security operations as requested/required.
- ☐ Continue to monitor local law agency needs for additional resources to support security, evacuation, traffic management, crowd control, fatality operations and other investigative or enforcement needs.

Coroner Group Supervisor

Responsible Agency: Orange County Sheriff's -Coroner Department Coroner Operations

General Responsibilities:

Post mortem, examination of the remains including radiography, fingerprinting, dental exam, photography, pathology and DNA specimen collection take place at the Coroner's office morgue. Ante mortem information will generally take place at the Coroner's office morgue but could take place at another location as determined by the Coroner's office and communicated with this EOC position.

- Supports the body recovery and identification operations in the field.
- Implements the Mass Fatalities Response Plan as required.
- Approves request for federal assistance from Disaster Mortuary Operational Response Team (DMORT).
- Provides information to the Joint Information Center.
- Supports the Family Assistance Center (FAC) and provides information to families at this location.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Determine if the Mass Fatality plan needs to be activated and if Coroner mutual aid is required.
- ☐ Notify the Regional Coroner Mutual Aid Coordinator in LA County as required.
- ☐ Notify and Brief the OCSO Coroner Representative at the JFSOC of any actions being taken as the OA EOC, and maintain communications of any changes at the OA EOC or at the FAC.
- ☐ Determine the necessity if a temporary morgue needs to be established.
- ☐ If no temporary morgue is needed, direct changes to be made to the Coroner Division Facility Forensics section.
- ☐ Identify any current or future specialized equipment needs.
- ☐ Request law enforcement augmentation of security personnel at the scene and morgue as required.
- ☐ Monitor behavioral health needs of fatality management personnel.
- ☐ Monitor and report decedent total updates.
- ☐ Forecast logistical requirements for the mass fatality teams in the field including:
 - Transportation needs for personnel and deceased (vans, refrigerator trucks, etc.)
 - Personal Protective Equipment (PPE) for responders (gloves, masks, gowns, shoe covers)
 - Deceased storage bags
 - Lighting needs for night operations
 - Closed tent requirements for ante mortem processing and operations.

Fire and Rescue Branch Director

Responsible Agency: Orange County Fire Authority

General Responsibilities:

- Establishing communications with the Orange County Fire Authority, Department Operating Center (DOC), if operational or the Incident Command Post, as required.
- Support fire suppression and rescue operations.
- Coordinate with the Health and Medical Branch, Medical Group Supervisor on transportation resource needs, hospital impacts or other required medical services.
- Coordinate with the Logistics and Planning/Intelligence Sections at the OA EOC to determine needs for resources and to support the needs of field operations that fall outside the mutual aid system.
- Provide evacuation support.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Immediately identify the Hazard Zone and communicate its location to OCSD-Control One.
- ☐ Assist law enforcement resources with securing and marking evacuated areas.
- ☐ Deploy the Urban Search and Rescue Teams when given a specific assignment.
- ☐ Provide fire and rescue mutual aid to local jurisdictions.
- ☐ Request fire and rescue, hazardous materials mutual aid as necessary.
- ☐ Assist with damage/safety assessment of evacuated areas.
- ☐ Support resource needs for decontamination locations as required by the circumstances of the event.
- ☐ Provide support to the National Transportation Safety Board (NTSB) at the Family Assistance Center (FAC) as required.
- ☐ Provide information to the Operations Section Chief on any of the following:
 - Any evacuations fire is supporting or sustaining.
 - Any mutual aid requests or needs from the OA.
 - HAZMAT issues.

Health and Medical Branch Director

Responsible Agency: Orange County Health Care Agency

General Responsibilities:

- Support a Mass Casualty Incident (MCI) response and medical surge.
- Assess environmental health hazards to the community.
- Provide environmental hazard management to the incident operations.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Identify if additional supporting plans such as the Metropolitan Medical Response System (MMRS), Strategic National Stockpile (SNS) Annex, and Disease Outbreak Response Annex (DORA) plan, should be activated as required, and use appropriate supplemental checklists located in Health and Medical Branch position guide.
- ☐ As the Medical/Health Operational Area Coordinator (MHOAC), coordinate with Emergency Medical Services (EMS), cities and hospitals to manage a potentially large influx of patients requiring specialized care.
- ☐ Coordinate Health Care Mutual Aid as necessary.
- ☐ Monitor CAHAN, Reddinet and WebEOC for medical situational awareness and provide information to the Planning & Intelligence Section and other branches that need this information.
- ☐ Assist with evacuation of health care facilities, if required, within the affected area.
- ☐ Analyze the medical status information obtained and provide a situational awareness picture to the Operations Section Chief, Planning & Intelligence Section and other branches who need this information.
- ☐ Coordinate with the Medical Group Supervisor on transportation needs of identified individuals requiring ambulance transportation and provide any guidance to the Logistics Section.
- ☐ Coordinate with hospitals any transportation needs to other facilities, ensure the Operations Section Chief and Logistics Section is aware of your activities.
- ☐ Provide the Operations Section Chief a status update on any public and environmental health issues.
- ☐ Provide the Operations Section Chief a status update on hospitals, and all other medical facilities.
- ☐ Ensure all developed guidelines, directives, action plans, and appropriate situational information is disseminated to your branch.
- ☐ Support patient distribution to hospitals as necessary.
- ☐ Request law enforcement augmentation of security personnel at hospitals as required.
- ☐ Evaluate public and environmental health threats, both direct and indirect, and advise the Operations Section Chief and the Policy Group.
- ☐ Monitor and report current hospital bed capacity updates.
- ☐ Provide support to the National Transportation Safety Board (NTSB) at the Family Assistance Center as required.

Health and Medical Branch Director

Responsible Agency: Orange County Health Care Agency

General Responsibilities:

- Support a Mass Casualty Incident (MCI) response and medical surge.
- Assess environmental health hazards to the community.
- Provide environmental hazard management to the incident operations.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Identify if additional supporting plans such as the Metropolitan Medical Response System (MMRS), Strategic National Stockpile (SNS) Annex, and Disease Outbreak Response Annex (DORA) plan, should be activated as required, and use appropriate supplemental checklists located in Health and Medical Branch position guide.
- ☐ As the Medical/Health Operational Area Coordinator (MHOAC), coordinate with Emergency Medical Services (EMS), cities and hospitals to manage a potentially large influx of patients requiring specialized care.
- ☐ Coordinate Health Care Mutual Aid as necessary.
- ☐ Monitor CAHAN, Reddinet and WebEOC for medical situational awareness and provide information to the Planning & Intelligence Section and other branches that need this information.
- ☐ Assist with evacuation of health care facilities, if required, within the affected area.
- ☐ Analyze the medical status information obtained and provide a situational awareness picture to the Operations Section Chief, Planning & Intelligence Section and other branches who need this information.
- ☐ Coordinate with the Medical Group Supervisor on transportation needs of identified individuals requiring ambulance transportation and provide any guidance to the Logistics Section.
- ☐ Coordinate with hospitals any transportation needs to other facilities, ensure the Operations Section Chief and Logistics Section is aware of your activities.
- ☐ Provide the Operations Section Chief a status update on any public and environmental health issues.
- ☐ Provide the Operations Section Chief a status update on hospitals, and all other medical facilities.
- ☐ Ensure all developed guidelines, directives, action plans, and appropriate situational information is disseminated to your branch.
- ☐ Support patient distribution to hospitals as necessary.
- ☐ Request law enforcement augmentation of security personnel at hospitals as required.
- ☐ Evaluate public and environmental health threats, both direct and indirect, and advise the Operations Section Chief and the Policy Group.

- ☐ Monitor and report current hospital bed capacity updates.

Provide support to the National Transportation Safety Board (NTSB) at the Family Assistance Center as required.

Care and Shelter Branch Director

Responsible Agency: Orange County Social Services Agency

General Responsibilities:

This branch will assist local agencies and the American Red Cross (ARC) with care and shelter issues.

Additionally the Care and Shelter Branch may:

- Assist to establish shelter facilities as required.
- Find and assign shelter workers.
- Track shelter populations.
- Provide feeding.
- Accommodate people with disabilities, and those with access and functional needs.
- Support the National Transportation Safety Board (NTSB), rail carrier and American Red Cross with Family Assistance Center (FAC) operations.
- Establish and open a Local Assistance Center as required.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Coordinate regional shelter operations with American Red Cross. Provide Behavioral Health services to supplement American Red Cross response personnel at any established shelter.
- ☐ Support the National Transportation Safety Board (NTSB), rail carrier and American Red Cross with Family Assistance Center (FAC) operations as requested.

- ☐ Coordinate with the Logistics Section, Transportation Unit Leader (OCTA) to provide any transportation requests or needs both to and from a shelter, FAC, Local Assistance Center (LAC) or other established facility as determined by the incident.
- ☐ Coordinate with the Disabilities Access Functional Needs (DAFN) Group Supervisor on any identified resource needs at the incident location, shelter, FAC or LAC. Items for consideration may include:
 - Transportation.
 - Communications support (i.e. interpreters).
 - Supplies and equipment replacement.
 - Personal assistant services.
 - Administrative support.
 - Requests for Functional Assessment Service Teams (FAST).

7.4 Planning & Intelligence Section

Planning & Intelligence Section Chief

Responsible Agency: Orange County Fire Authority or Orange County Sheriff's Department

The Planning and Intelligence Section will utilize position checklists from the OA EOP, County of Orange EOP and other activated Annexes.

General Responsibilities: Specific items for the Planning & Intelligence Section to focus on during a rail emergency for situational awareness and EOC Action Plan include:

- Coordinate with federal response partners.
- Develop the EOC Action Plan with the following possible considerations:
 - Life Safety, passenger/victim recovery.
 - Evidence, scene security and preservation.
 - Forecast impacts of other cascading events such as a hazardous materials release, utilities impacted, etc.
 - Specialized logistical and equipment requirements.
 - Staffing and manpower resources.
 - Support between jurisdictional and federal response assets and organizations.
 - Public information strategy.
 - Communications Plan (include a contact list from external agencies)
 - First responder safety.
 - Evacuation boundaries and support.
 - Safety plan for EOC responders.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist contains action items associated directly to a rail emergency response.

- ☐ Monitor weather and forecast potential impacts for advanced planning.
- ☐ Coordinate with federal partners on situation awareness information and obtain their operational objectives for inclusion of the EOC Action Plan.
- ☐ Forecast impacts of other cascading events such as a hazardous materials release, utilities impacted, etc.
- ☐ Obtain a manifest list from the rail carrier and provide information to the Operations Section Chief and disseminate to those who have a need to know this information.
- ☐ Develop the EOC Action Plan utilizing the general responsibilities listed above.
- ☐ Maintain communications with the EOC Liaison regarding external agencies situational status.
- ☐ Direct the GIS support staff to develop a map overlay for WebEOC, and have a printable version available upon request.
- ☐ Ensure damage assessment operations document any wreckage information received.

7.5 Logistics Section

Logistics Section Chief

Responsible Agency: County Executive Office

The Logistics Section will utilize position checklists from the OA EOP, County of Orange EOP and other activated Annexes. The Logistics Section Chief will be responsible for activation of positions within this section. Specific requests the Logistics Section may encounter during a rail emergency may include:

- Transportation support.
- Fuel (gasoline, propane and CNG).
- Changeable message signs.
- Roadway barricades (i.e., k-rail, cones, stop signs).
- Personal Protective Equipment for first responders.
- Deceased Storage bags.
- Assist with finding facility location for temporary morgue operations, Local Assistance Center, Family Assistance Center, or temporary evidence storage facility if the need exists.
- Communication resources for state and federal partners.
- Lodging and feeding support for personnel.

READ ENTIRE CHECKLIST AT BEGINNING OF EACH SHIFT

The following checklist is to be used in conjunction with the position checklist from the Orange County Operational Area and/or County of Orange Emergency Operations Plan. The checklist below contains action items associated directly to a rail emergency response.

- ☐ Coordinate with the Care and Shelter Branch and the Disabilities Access Functional Needs (DAFN) Group Supervisor on any identified resource needs at the incident location, shelter, FAC or LAC. Items for consideration may include:
 - Transportation.
 - Communications support (i.e. interpreters).
 - Supplies and equipment replacement.
 - Personal assistant services.
 - Administrative support.
 - Requests for Functional Assessment Service Teams (FAST).
- ☐ Support any field operations request which may include:
 - Fuel (gasoline, propane and CNG).
 - Changeable message signs.
 - Roadway barricades (i.e., k-rail, cones, stop signs).
 - Personal Protective Equipment for first responders.
 - Deceased storage bags.
 - Staging areas.
 - Feeding and lodging accommodations.
- ☐ Assist the Coroner Branch with locating temporary morgue site.
- ☐ Supply 800MHz radios to outside agencies.
- ☐ Support and assist with finding facility locations for temporary morgue operations, Local Assistance Center, Family Assistance Center, or temporary evidence storage facility if the need exists.

7.6 Finance and Administration Section

Responsibilities for the Finance and Administration Section will follow the checklists located in the OA EOP and/or County of Orange EOP.