|  |  |  |
| --- | --- | --- |
| ***Drill Name: 2018 SWMHE Functional Exercise******Drill Date: November 15, 2018*** | ***Organization/Jurisdiction:*** | ***Venue:*** |
| **--- Hospital Providers Capabilities & Objectives ---** ***Health Care Preparedness and Response Capability 2: Health Care and Medical Response and Recovery Coordination**** Objective 1 – Alert and notify Hospital Command Center (HCC) staff of infectious disease event within 10 Minutes.
* Objective 2 – Activate and staff the HCC within 45 Minutes.
* Objective 3 – Develop an Incident Action Plan (IAP) and conduct associated meetings (e.g., incident briefing) within the first operational  period.
* Objective 4 – Assess and report initial hospital situation status and capability to provide care to Emergency Medical Services within one  hour of event.

***Health Care Preparedness and Response Capability 4: Medical Surge*** * Objective 1 – Activate and implement Medical Surge, Pandemic and Fatality Management Plans within one hour post activation of the  HCC and deliver timely and efficient care.

 |

|  |
| --- |
| Hospital Based Objectives |
| **Drill Objective** | **Associated Critical Tasks** | **Observation Notes and** **Explanation of Rating** | **Target Rating** |
| **HCPR, Cap 2, Obj. 1**Alert and notify Hospital Command Center (HCC) staff of infectious disease event within 10 Minutes. | * Utilize and test redundant communication systems, Hospital Emergency Alert Radio, of facility status of the incident within 60 minutes.
* Make appropriate notifications to staff (email, overhead page, etc.) HCC status within 10 minutes.
 |  |  |
| **HCPR, Cap 2, Obj. 2**Activate and staff the HCC within 45 Minutes. | * Notify EMS DOC of HCC open/closure status from HCC email address within 30 minutes.
* The Incident Commander will establish the command structure, setup the Incident Command System (ICS)/Hospital Incident Command System (HICS) and assign positions within 30 minutes of initial incident notification.
* Alert all facility staff, including leadership, of HCC activation and relevant points of contact within the HCC staff via such as email, text, or other internal notification system within 45 minutes.
* Activate hospital Emergency Operations Plan.
 |  |  |
| **HCPR, Cap 2, Obj. 3**Develop an Incident Action Plan (IAP) and conduct associated meetings (e.g., incident briefing) within the first operational period. | * Gather information to review organizational ability to provide medical, behavioral health and information as needed to patients.
* Report and document the incident by completing and submitting required forms (201, 204s, 215A or IAP), situation reports, documentation, and follow-up notations to HCC staff and relevant facility staff within 60 minutes of HCC activation or start of operational period.
* Disseminate the approved IAP, to include the sharing of IAP information in incident briefings and dissemination of the IAP with internal HCC staff.
* Include operational objectives for demobilization/recovery planning in each operational period.
* Participate in OCHCA PIO conference call, develop hospital press release that is unified with OCHCA PIO press release and submit to HCC for information sharing.
 |  |  |
| **HCPR, Cap 2, Obj. 4**Assess and report initial hospital situation status and capability to provide care to Emergency Medical Services within one hour of event. | * Provide complete HAVBED report with real information on the bed status/bed capacity consistently, within 1 hour of receiving request, to the EMS DOC.
* ***(Optional)*** Complete and submit confidential reports of suspected cases of novel virus to Orange County Health Care Agency Epidemiology.
 |  |  |
| **HCPR, Cap 4, Obj. 1**Activate and implement Medical Surge, Pandemic and Fatality Management Plans within one hour post activation of the HCC and deliver timely and efficient care. | * Examine current capability and develop additional strategies to increase and expand isolation surge capacity as needed utilizing the MINTE System
* Identify resource constraints limiting surge capacity and describe strategies to increase resources within incident action plans and objectives
* Identify patients with access and/or functional needs and describe strategies to address those needs within incident action plans and objectives
* Assess resource requirements during each operational period based on the evolving situation and coordinate with internal and external partners as necessary to obtain necessary resources during surge operations.
* Enhance infectious disease surge response capabilities by implementing expanded patient screening (for signs, symptoms, and relevant travel and exposure history), deploying clinical decision support systems, and utilizing alternative care locations within the facility to treat highly pathogenic infections.
* (Optional) Assess and identify available resources to support fatality management plans to include expanding morgue storage and capabilities.
* Activate Continuity of Operations Plans (COOP) where applicable and include COOP status updates within staff briefings and operational objectives
 |  |  |
|  |  | **Final Core Capability Rating** |  |

|  |
| --- |
| **Ratings Key** |
| P – Performed without ChallengesS – Performed with Some ChallengesM – Performed with Major ChallengesU – Unable to be Performed  |

Evaluator Name

Evaluator E-mail

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Ratings Definitions

|  |  |
| --- | --- |
| **Performed without Challenges (P)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Performed with Some Challenges (S)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified. |
| **Performed with Major Challenges (M)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Unable to be Performed (U)** | The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s). |