



QR Tips

AQIS AOABH Support Team

3/1/2019

[Edition 1, Volume 21]

Health Care Agency, Behavioral Health Services, AQIS AOABH Support

Proper Documentation The Golden Thread

'Documentation' is the written material that provides official information about the client, interactions between clinicians and clients and/or evidence of actions completed by clinicians for the benefit of a client in the process of providing Specialty Mental Health Services (SMHS).

Consistency regarding symptoms, behaviors and impairments related to the mental illness is expected across *all* chart documents – from the Assessment to Diagnosis to Community Functioning Evaluation (CFE) to Care Plan and to Progress Notes. We refer to this consistency as the *golden thread*.

The Assessment consists of history and sufficient detail regarding client's current mental health condition and level of functioning to render a

psychiatric diagnosis. The CFE involves extracting symptoms, behaviors, and impairments related to the mental illness from the Assessment. The Care Plan targets symptoms, behaviors, and impairments identified in the CFE and authorizes services to reduce them or improve client's level of functioning.

Progress notes must also follow the golden thread by targeting symptoms, behaviors and impairments identified in the Care Plan and additionally must describe how services provided reduced impairment, restored functioning, prevented significant deterioration in an area of life functioning, or how services were necessary to improve client's mental health condition.

AQIS AOABH Support Team



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Chart Documentation Requirements

Relevant Identification Numbers and Signatures

Please note the following changes per the California Department of Health Care Services (DHCS):

1. All clinical documentation requiring the provider's signature now also requires the NPI number, in addition to the job classification and type of license if any.

2. All Medication Consents require the California Medical License number next to the MD signature.

Reminders

*Please be sure to promptly report to AQIS any changes to clinical supervision status of registered/waivered staff (e.g., commencement, termination, transfer to a different clinical supervisor, etc.).

*Service Chiefs and Supervisors, the Change of Provider/2nd

Opinion logs and Med Monitoring packets are due on April 10th, 2019.

*Service Chiefs and Supervisors, the Provider Directory excel spreadsheets are due on the 3rd Monday of each month. Please be sure to respond to the most recent request sent via email by Amanda Hamm.

*Service Chiefs and Supervisors, please document the review of QRTips in staff meetings. Thank you!

Upcoming Trainings & Meetings

New Provider Training (Documentation & Care Plan Trainings)

Wednesday March 20th 8:30am – 4pm

Wednesday March 27th 8:30am – 4pm

*Please call 714.834.5601 to sign up.

Core Trainers Meetings

County Core Trainers Meeting

Thursday March 7th 10am – 11:30am Room 433

Contractor Core Trainers Meeting

Thursday March 14th 1:30pm – 3pm Room 433

HELPFUL LINKS

AQIS AOABH SUPPORT TEAM WEBSITE

[ORANGE COUNTY, CALIFORNIA - AUTHORITY & QUALITY IMPROVEMENT SERVICES](#)

AQIS DOWNLOADS

[ORANGE COUNTY, CALIFORNIA - DOWNLOADS](#)

2018 CODING MANUAL & CLINICIAN HANDBOOK
[CODING MANUAL & CLINICIAN HANDBOOK V10](#)

BHS ELECTRONIC HEALTH RECORD

[BHS ELECTRONIC HEALTH RECORD INFORMATION](#)

MEDI-CAL CERTIFICATION/RE-CERTIFICATION

[ORANGE COUNTY, CALIFORNIA - MEDI-CAL CERTIFICATION](#)

Please contact AQIS AOABH Support with any questions or comments. We look forward to helping you. Thank you!
