



HIV PLANNING COUNCIL
www.ochalthinfo.com/hivcouncil

March 8, 2023

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com

Chair: Fernando Martinez

Recorder: Martha Garcia

Members Present: Homero Beltran, Jessica Castellon, Michelle Gallardo, Dr. Geeta Gupta, Dr. Itamar Harari, Kristen Kowalczyk, Wendy Lords, Fernando Martinez, Dr. Christopher Ried, Ricardo Velasco, and Dr. Jeffrey Vu

Affiliate Members Present: None

Members Absent: Adelmo Chan (Notification Received) and Khloe Rios-Wyatt

Affiliate Members Absent: None

Staff: Annmarie Calderon, Martha Garcia, Matilde Gonzalez-Flores, Mindy He, Ivonne Huitron, Abby Kaur, Karen Leland, and Marlon Velasco

Staff Members Absent: None

Guests: None

Item 1. Call to Order: Fernando Martinez called the meeting to order at 6:08 pm.

Item 2. Welcome and Introductions:

Fernando Martinez welcomed all in attendance. Fernando Martinez provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. The moment of remembrance was held. Members and guests introduced themselves. A quorum was established.

Item 3. Approval of Agenda:

Homero Beltran put forward a motion to approve the agenda. The Chair repeated the motion. Wendy Lords seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of February 8, 2023 Minutes:

Michelle Gallardo put forward a motion to approve the February 8, 2023 minutes for the Special Council meeting and the Council meeting. The Chair repeated the motion. Ricardo Velasco seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. Fernando Martinez reminded members that comment cards can be submitted to Planning Council Support via email.

Item 7. Member Acknowledgement:

Fernando Martinez acknowledged Dr. Huffman and Matilde Gonzalez-Flores remembered John Paquette.

Item 8. Approval of Council Open Nomination Process Policies and Procedures:

Marlon Velasco provided an overview of the Council Open Nomination Process Policies and Procedures. Dr. Gupta put forward a motion to approve the Council Open Nomination Process Policies and Procedures. The Chair repeated the motion. Dr. Vu seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous to approve the Council Open Nomination Process Policies and Procedures.

Item 9. Review FY22 Q3 Expenditure Report:

Ivonne Huitron provided an overview of the Q3 Expenditure Report that covered the timeframe from March 1, 2022 to November 30, 2022.

- Item 10. Approval of PSAP Members:**
Martha Garcia provided an overview of the PSAP committee and new members. Michelle Gallardo put forward a motion to approve the new PSAP members. The Chair repeated the motion. Dr. Gupta seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the new PSAP members.
- Item 11. Discuss Member Recruitment Activities:**
Matilde Gonzalez-Flores provided an overview of current Council vacancies and potential recruitment activities. The Executive committee agreed to move forward with the following:
- Council Open House on May 10, 2023
 - OC Pride on June 24, 2023
 - AIDS Walk on October 07, 2023
 - Community Presentations (ongoing)
- Item 12. California Planning Group (CPG) Update:**
Matilde Gonzalez-Flores provided an overview of the February CPG meetings.
- Item 13. State Office of AIDS (OA) Update:**
Jessica Castellon provided an overview of the OA Voice March Newsletter.
- Item 14. Grant Recipient Reports:**
- A. HIV Planning and Coordination:**
- New Member/Leadership Training Reminder**
- Matilde Gonzalez-Flores reminded members that the training for new and returning officers and new members is scheduled for March 29, 2023. More information to follow.
- Staffing Update**
- Mindy He informed the Council that Abby Kaur has joined HIVPAC and will be providing support with EHE Initiative activities.
- Binder Review**
- Martha Garcia provided an overview of the Council binder.
- B. Quality Management (QM) Committee:**
Marlon Velasco provided an overview of the Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals Standards of Care. Wendy Lords put forward a motion to approve the Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals Standards of Care. The Chair repeated the motion. Dr. Harari seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals Standards of Care.
- Item 15. Matters from the Chair:**
The Chair informed members the following was in their packet:
- Mentoring Guidelines Policies and Procedures
- Item 16. Member's Privilege/Announcements:**
There were no items from the members.
- Item 17. Adjournment until April 12, 2023:**
Fernando Martinez adjourned the meeting at 7:40 pm.