



HIV PLANNING COUNCIL
www.ochcahealthinfo.com/hivcouncil
September 11, 2024

Public Health Services Training Center (1729E)
1725 W. 17th Street, Santa Ana, CA 92706



MINUTES

Para solicitar una copia de estos minutos en español por favor contacte a Martha Garcia al (714) 834-8399 o MGarcia@ochca.com

Chair: Fernando Martinez

Recorder: Martha Garcia

Members Present: Homero Beltran, Jazmina Castillo, Adelmo Chan, Dr. Roberta Cone, Kristen Kowalczyk, Josie Lopez, Fernando Martinez, Dr. Christopher Ried, Karly Rubly, Ricardo Velasco, and Dr. Jeffrey Vu

Affiliate Members Present: None

Members Absent: Michelle Gallardo (LOA), Dr. Geeta Gupta (Notification Received), Dr. Itamar Harari (Notification Received), Nsele Nsuangani (Notification Received), Wendy Lords, and Khloe Rios-Wyatt (Notification Received)

Affiliate Members Absent: None

Staff: Tara Buehring, Martha Garcia, Mindy He, Bill Norsetter, and Mary Young

Staff Members Absent: Marlon Velasco

Guests: Hugo Hilton, Isaac Ibarlucea, and Jorge Miranda,

Item 1. Call to Order: Fernando Martinez called the meeting to order at 6:05 pm.

Item 2. Welcome and Introductions:

Fernando Martinez welcomed all in attendance. Fernando Martinez provided an overview of the agenda, the purpose of public comment, and how the meeting will be facilitated. The Pledge of Allegiance was conducted. The moment of remembrance was held. Members and guests introduced themselves. A quorum was established.

Item 3. Approval of Agenda:

Homero Beltran put forward a motion to approve the agenda. The Chair repeated the motion. Adelmo Chan seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 4. Approval of August 14, 2024 Minutes:

Dr. Vu put forward a motion to approve the August 14, 2024 minutes. The Chair repeated the motion. Jazmina Castillo seconded the motion. There was no discussion or public comment. The motion passed by consensus.

Item 5. Public Comment:

There was no public comment.

Item 6. Our Working Council Discussion:

There were no comment cards for review. Josie Lopez reminded members that comment cards can be submitted to Planning Council support via email or dropped into the Suggestion Box at the back of the room.

Item 7. Overview of Grants Funding by Service Category:

Mindy He provided an overview of the FY24 Overview of Grant and other Community Funding by Service Category document. The information is provided to PSAP on an annual basis to inform the committee of other resources that support HIV services.

Item 8. Approval of Core Medical Services FY 2025-26 Waiver Request:

Mary Young provided an overview of the FY 2024-25 Waiver Request. In accordance with the Public Health Services Act at least 75% of Ryan White HIV/AIDS Program Part A grant funds must be used for core medical services. The core medical services waiver provides flexibility to this requirement and must be requested annually utilizing the Core Medical Services Waiver Request Attestation Form. The Core Medical Services Waiver requirements are as follows:

- No current or anticipated wait list for the AIDS Drug Assistance Program (ADAP)
- All core medical services are available and accessible to eligible people living with HIV within 30 days
- A public process related to the decision for submission of the waiver request must take place

Adelmo Chan put forward a motion to approve the FY 2025-26 Core Medical Services Waiver Request. The Chair repeated the motion. Homero Beltran seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2025-26 Core Medical Services Waiver Request.

Item 9. Develop FY 2025-26 Increase (Application) Funding Scenario Allocations:

Mindy He provided an overview of the FY 2025-26 Part A and Minority AIDS Initiative (MAI) Application (Increase) Funding Scenario Allocations and Staging document. PSAP met on August 28, 2024 to review and approve the increase funding scenario and recommended staging in the following order:

Part A

1. Food Bank (Support):
 - Proposed increase of \$152,102 to \$250,007
2. Medical Transportation Services
 - Proposed increase of \$65,872 to \$355,113
3. Home Delivered Meals
 - Proposed increase of \$10,000 to \$42,976
4. Food Bank (Core):
 - Proposed increase of \$73,300 to \$119,950
5. Non-Medical Case Management (Client Support Services)
 - Proposed increase of \$34,000 to \$447,561

In addition to the proposed increases above, Short-Term Supportive Housing (STSH) will be reduced by \$20,100 to an allocation of \$422,900. Since Short-Term Supportive Housing is also funded by HOPWA, the \$20,100 reduction of Ryan White Part A dollars in STSH will be allocated to support the increases to Food Bank Core, Food Bank Support, and Client Support Services.

Minority AIDS Initiative (MAI)

1. Medical Retention Services
 - Proposed increase of \$24,076 to \$391,411
 - Rationale: Increase based on FY 2023 expenditures and projected FY 2024 expenditures.

Prior to discussion Jazmina Castillo, Kristen Kowalczyk and Karly Rubly recused themselves from the room. Adelmo Chan put forward a motion to approve the FY 2025-26 Part A and Minority AIDS Initiative (MAI) Application (Increase) Funding Scenario Allocations and Staging. The Chair repeated the motion. Homero Beltran seconded the motion. There was no further discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the FY 2025-26 Part A and Minority AIDS Initiative (MAI) Application (Increase) Funding Scenario Allocations and Staging

Item 10. Review Unmet Need:

Mindy He provided an overview of Unmet Need data for Orange County based on HRSA's updated Unmet Need Framework Methodology. Estimates of unmet need among those individuals with HIV who are aware of their status but not receiving regular primary HIV health care requires unmet need estimates for three (3) target populations chose by the jurisdiction. For Orange County, there are four (4) target subpopulations identified (men who have sex with men, intravenous drug users, incarcerated individuals, and transgender individuals) for all people living with HIV and Ryan White clients.

Item 11. Council Letter of Support for Ryan White Part A Application:

Mindy He provided an overview of the Council Letter of Assurance for the Part A application, which addresses the work of the Council and assures that the Council participated in a comprehensive planning process, determined priorities using and approved process to ensure the needs of the community are met and resources allocated, training was made available to Council members, and the Assessment of the Administrative Mechanism was conducted. The letter will be included as part of Orange County's Part A Application. Adelmo Chan put forward a motion to approve the Council Letter of Assurance for the Part A application. The Chair repeated the motion. Dr. Vu seconded the motion. There was no discussion or public comment. The Chair asked for the members in favor say yay. The Chair then asked for any nay votes. The yay votes were unanimous and the motion carried to approve the Council Letter of Assurance for the Part A application.

Item 12. FY2024 Ryan White Recap:

Mindy He and Ricardo Velasco provided an overview presentation on the 2024 Ryan White Conference.

Item 13. California Planning Group (CPG) Update

There were no updates.

Item 14. State Office of AIDS (SOA) Update:

The SOA report is available at: <https://ochealthinfo.com/about-hca/public-health-services/health-promotion-community-planning/hiv-planning-and-0>

Item 15. Grant Recipient Reports:

A. Contract Services: Bill Norsetter shared the following:

- **Current/Future Solicitations**

The solicitations for Comprehensive Care and Support Services released on July 18th closed on August 29th. Seven (7) applications were received for HIV Care, Housing, and Legal Services. Program will be reviewing the applications to see if the service request met the criteria. Contracts will require Board approval for services to start March 1, 2025.

For HIV and STD Prevention Services, solicitation is currently under development. These are not Ryan White funded services but the RFA will cover HIV and STD testing for priority populations.

- **Status of Federal Uniform Guidance Compliance**

HRSA required the following modifications to the contracts due to the Part A comprehensive site visit:

- Providers will now be referred to as subrecipients
- Language will be included to allow advance payment to providers, when needed

B. Quality Management (QM) Committee:

- There were no updates.

C. HIV Planning and Coordination: Tara Buehring shared the following:

Part A and EHE Application

- HIVPAC is currently working on the Ryan White Part A Application for Fiscal Year 2025 which is due October 1, 2024.
- The Health Resources & Services Administration (HRSA) Ending the HIV Epidemic (EHE) Application for Fiscal Year 2025 is also currently being developed. Feedback will be solicited from those with lived experiences at different outreach events and from the Integrated Plan Committee, which is the EHE Steering Committee, on ideas and activities to prioritize for the next phase. The application is due October 22, 2024.

Item 16. Matters from the Chair:

The following are in members packets:

- National HIV/AIDS Strategy (NHAS) Orange County
- HIV Client Advocacy Committee Policies and Procedures

Item 17. Member's Privilege/Announcements:

- Karly Rubly reminded members that the AIDS Walk will take place on September 14, 2024 at Orange Coast College. Mindy He reminded members that Council will have an event table to promote and recruit for Council and committees.

Item 18. Adjournment until October 9, 2024:

Fernando Martinez adjourned the meeting at 7:36 pm.