

Systems Advisory Meeting (SAM) Proposed Framework for Committee Review and Input

This sample agenda is provided for discussion purposes as part of the proposed one-year pilot to combine the TAC, FAC, and CPAC meetings. It is intended to illustrate a potential meeting structure and workflow and does not represent a final agenda or meeting format.

Agenda topics, sequencing, time allocations, committee sections, meeting times, and other elements are preliminary and subject to change based on committee member and stakeholder feedback, operational needs, and experience during the pilot period.

The goal of circulating this draft is to invite input from committee members and partners so that the final structure preserves the important functions and perspectives of TAC, FAC, and CPAC while reducing duplication, improving coordination, and making the best use of participants' time.

Thank you.

OCEMS

ORANGE COUNTY EMERGENCY MEDICAL SERVICES
EMS System Advisory Meeting (SAM)— One-Year Pilot (2027)
Incorporating TAC, FAC and CPAC

10:00–10:25 | I. SYSTEMWIDE BUSINESS

1. Call to Order / Introductions
2. Approval of Meeting Minutes
3. EMS Medical Director Report
4. EMS Administration Report
5. Disaster Preparedness Report
6. State / Regional / Legislative Updates
7. System Announcements and Training Opportunities
8. Systemwide Data
9. Items of Common Interest

10:25–10:45 | II. FACILITIES ADVISORY COMMITTEE (FAC)

14. Committee Attendance
15. Approval of Previous Meeting Minutes
16. Hospital / Receiving Center Updates
17. OC ED Nursing Leadership Council
18. Standing Items: Facility Capacity / Diversion / APOT/Patient Distribution
19. Hospital System Updates (i.e Registry / Specialty Center / Facility Designation Issues)
20. Facility-related Policy Issues
21. FAC Action Items

10:45–11:10 | III. TRANSPORTATION ADVISORY COMMITTEE (TAC)

9. Committee Attendance
10. Approval of Previous Meeting Minutes
11. Transportation System Updates
12. Ambulance / Provider Topics
13. IFT Topics
14. Policy Items
15. TAC Action Items

11:10–11:55 | IV. COUNTY PREHOSPITAL ADVISORY COMMITTEE (CPAC)

20. Committee Attendance
21. Approval of Previous Meeting Minutes
22. Prehospital Clinical Operations
23. Policies/Guidelines Requiring CPAC Review
24. Base Hospital Updates
25. Fire Agencies Updates
26. Education / Training Issues

- 27. CQI / System Performance Issues
- 28. TAC Recommendations Requiring CPAC Consideration
- 29. FAC Recommendations Requiring CPAC Consideration
- 30. New Business / Emerging System Issues
- 31. Roundtable

11:55–12:00 | V. CLOSING

- 29. Summary of Decisions / Action Items
- 30. Items for Next Meeting
- 31. Public/Member Comments, as applicable
- 32. Adjournment

Dates for Meetings for 2027

Quarter	Systems Advisory Meeting (SAM) 10am-12pm	EMCC 9-11am
Q1	Wed, Feb 3, 2027	Fri, Feb 19, 2027
Q2	Wed, May 5, 2027	Fri, May 21, 2027
Q3	Wed, Aug 4, 2027	Fri, Aug 20, 2027
Q4	Wed, Nov 3, 2027	Fri, Nov 19, 2027