



**Public Health Services**  
**Environmental Health Division – Food and Pool Safety**

## **COTTAGE FOOD OPERATION RENEWAL / CANCELLATION FORM**

This form will serve to renew or cancel your County of Orange Cottage Food Operation (CFO) registration or permit. Section §114365 of the California Food and Retail Code requires each Cottage Food Operation to complete this renewal form every year in addition to paying for the annual health permit fee.

- ☐ Renewing registration or permit  
☐ Cancellation (will no longer operate) **Last date of operation:** \_\_\_\_\_

**Please complete all data fields below:**

If you moved and changed addresses, you must re-apply. Health permits and registrations are site-specific and non-transferrable. If you wish to upgrade or downgrade your registration/permit, please email [EHCottageFood@ochca.com](mailto:EHCottageFood@ochca.com).

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| COTTAGE FOOD OPERATION NAME (Please print):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | PHONE (including area code): |
| OWNER NAME(S):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | EMAIL ADDRESS:               |
| ADDRESS OF DOMESTIC HOME KITCHEN:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | WEBSITE:                     |
| FOOD PROCESSOR COURSE COMPLETION DATE:<br><i>Attach current certificate.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | PR Number:                   |
| <b>OWNER'S STATEMENT (if renewing CFO registration or permit)</b><br>Pursuant to California Retail Food Code, Sections: 113758, 113789, 113851, 114021, 114023, 114365, 114376, 114390, 114405, and 114409                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |
| <p><input type="checkbox"/> I agree to notify Orange County Environmental Health prior to adding any new food product not listed at the time of application. All food products must be evaluated and approved for sale by a representative of Environmental Health prior to sale.</p> <p><input type="checkbox"/> I agree to notify Orange County Environmental Health if I decide to change my type of sales from Class A to Class B or vice versa, or if I decide to cease my Cottage Food Operation. I acknowledge that failing to do so may incur additional fees.</p> <p><input type="checkbox"/> I certify my enterprise shall not have more than \$75,000 in gross sales as a CFO Class A, or \$150,000 in gross sales as a CFO Class B, in a calendar year. The gross annual sales for a "Class A" or "Class B" cottage food operation shall be annually adjusted for inflation based on the <a href="#">California Consumer Price Index</a>.</p> <p><input type="checkbox"/> I agree to label all cottage food products in compliance with the Federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 343 et seq.)</p> <p><input type="checkbox"/> I certify that I do not have more than one (1) full-time equivalent (40 hours per week) Cottage Food Employee (paid or volunteer).</p> <p><input type="checkbox"/> I certify that my Cottage Food products are only sold in California.</p> |                              |
| SIGNATURE(S) OF OWNER(S):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DATE:                        |

**Please attach the Food Handler Certificate with the completed and signed form to [EHCottageFood@ochca.com](mailto:EHCottageFood@ochca.com) or mail: Orange County Environmental Health, Attn: Cottage Food, PO BOX 25400, Santa Ana, CA 92799 within 10 days of receipt. If we do not receive this form, your registration/permit will not be renewed and you must cease operation.**

1241 E. Dyer Road, Suite 120, Santa Ana, CA 92705

Telephone: (714) 433-6080

[EHCottageFood@ochca.com](mailto:EHCottageFood@ochca.com)

Web Site: [www.ocfoodinfo.com](http://www.ocfoodinfo.com)